

SCHOOL BOARD MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION

August 20, 2015

Garfield County School District Office, 145 East Center Street, Panguitch, Utah

Board members present: President Ken Platt, Vice President, Cheryl Cox, Melaney Draper, Mike Savage, and Myron Cottam.

Superintendent Ben Dalton and Business Administrator Patty Murphy were present.

No visitors were present.

BOARD MEETING

1. Open Meeting

Welcome

Ken Platt extended a welcome to all who were present.

Pledge of Allegiance

Myron Cottam led the Pledge of Allegiance.

2. Consent Agenda Items

A. Approve July 2015 Financial Reports

An e-mail was sent to the secretaries requesting missing reports from the schools. Antimony and Boulder reports have not been turned in yet. Their transactions were zero; therefore they were unaware that it still needed to be sent.

B. Approve July 16, 2015 School Board Meeting Minutes

Audio question regarding motion 5A to approve the auditor. It sounded like "all not in favor" but the intention to vote was "all in favor." It's correct in the minutes.

C. Approve Hiring Recommendations

1. Amelia England – EHS Long Term Sub
2. Liza Oldham – PES Substitute teacher
3. Jessica Miller - Hatch Route Bus Driver
4. Lance Sawyer – Substitute Bus Driver for Panguitch routes
5. Katie Litteral – PES Para (Intervention)
6. Nanci Dennis – PES Para (Special Ed)

Myron Cottam made a motion to accept the Consent Agenda pending approval of background checks. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Mike Savage, and Myron Cottam voted Aye. The motion passed 5-0.

D. Letters of Resignation

1. Tenisa Quilter – EHS/EES Food Service Manager
2. Hannah Brannon – BVHS Para Professional
3. Fenella Holm – PMS Food Service Manager
4. Kristine Nez, BVHS Para Professional

The Board accepted the resignation letters as part of the Consent Agenda vote.

3. Public Comment

No public comment at this time.

4. Reports

A. School Board Report

Melaney Draper went to a meeting for work. IHC has open positions in the medical field. They are looking to hire RN's in several areas and predict they will be short 250 RN's by the end of 2016. This info needs to get out to the students, especially juniors and seniors.

Mike Savage attended the "What Counts" meeting. He also went to PES back to school night. A few people were upset the way preschool was originally structured. They like the way it's now proposed.

Myron Cottam also went to the "What Counts" meeting. His table was brainstorming in a positive way. A person commented that my voice is being heard. It was excellent for the community.

Ken Platt was pleased with the number of people that showed up at the "What Counts" meeting. It was positive and encouraging.

Cheryl Cox indicated that 84 people signed in to the "What Counts" meeting. When it comes to school, there is power to bring people together and overcome some of the division between locations. The meeting produced benefits beyond what was hoped for. The feedback was constructive. The parents and/or students were able to come up with solutions. She would be willing to organize a similar meeting for Bryce Valley and Panguitch.

B. Superintendent's Report

Superintendent thanked Cheryl for her organization and time with the "What Counts" meeting. He also thanked the board members for attending as well as rearranging their schedules for the board work meeting.

C. GCSD Opening Institute August 25, 2016

Information is on Board Docs under the August 25th meeting. Bob Sonju from Washington County School District will be speaking. Training from BYU Independent Study, Alex, SIS, Alio Employee Service Portal, Microsoft Office training, and reading wonders will be provided. Representatives from URS and PEHP will be present. Lunch will be provided. Board member are invited to attend.

D. Upstart License

GCSD applied for the Upstart licenses that were available. The licenses were granted. Prior to this, it was only Pre-K. Now available for K-3rd. It's designed to prevent the summer slump. The software includes math, language arts, and some science. There were over 30 students who graduated from the program last year in our district.

E. USOE Changes to the Utah Model Teaching Observation

The state office has consolidated this tool because of the amount of time it was taking to complete. It is now 15 items instead of 22, by putting some things together. Both administrators and teachers are in favor of this. Superintendent offered to provide training of the evaluation tool. It will be added to the September work meeting.

F. GCSD Uniform Growth Goal Achievement

GCSD met the uniform growth goal for reading. We will continue to receive money from the state office. The local school board accesses a reading tax. Under the statute, districts are allowed to collect the reading tax because of matching funds from the state.

G. Staffing update on Certified and Classified Positions

Reviewed new hires.

LaRee Bybee – Counselor at BVHS & EHS

Kim Quarnberg – Health Teacher at BVHS and on-line coordinator

Brent Bonner – Special Education EHS & EES, Boulder if needed

Vonnie Parkin – Preschool Teacher at PES

Kami Savage – Kindergarten Teacher at PES, part-time

Jodi Henrie – 1st grade teacher at PES

Gary Bennett – Full-time Counselor at PHS

BVES changes with retirees, new employees, and new assignments

Hilary Bonner – Preschool Teacher (new hire)

Andrea Brinkerhoff – Kindergarten Teacher

Kim Stewart - First Grade Teacher

Trista Rich - Second Grade Teacher

Gayle Moore - Third Grade Teacher

Bailey Dalton – Fourth Grade Teacher (new hire)

Samie Ott - Fifth Grade Teacher

LaNae Cloud - Sixth Grade Teacher

Superintendent complimented BVES as there has not been one complaint from any of the teachers regarding the changes. Para educator positions are being filled. See admin content why the district is struggling to fill para vacancies.

H. SB 222 Task Force Update

The task force has selected a new provider, Project Red. Their purpose is to assess where the districts are regarding technology. They will also help formulate a plan for legislation action to access technology funds. They did a similar projects in California and Maine. Superintendents on the committee expressed opinions on what should be required. The districts are so different that they need autonomy to make decisions at the local level. The provider wanted one device, one platform, etc.

5. Board Action Items

A. RFP Roof Replacement for PHS and EHS

A committee was put together on two separate occasions to work with Hughes construction for consultation. Some vendors came in lower in price but after reviewing it, it didn't include everything needed to complete the project. Skyline Roofing was recommended.

Mike made a motion to approve bid to Skyline Roofing for roof replacement of PHS & EHS. Myron seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

B. RFP Surveying Company

The recommendation was to award Lanny Talbot the surveying RFP. Cheryl made a motion to award the land surveying RFP to Lanny Talbot. Melanie seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

C. RFP for GCSD Digital Curriculum Provider

It was recommended to award BYU Independent Study the RFP contract for Digital Curriculum. Mike made a motion to award the RFP Digital Curriculum to BYU Independent Study. Cheryl seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

D. GCSD Board Meeting Schedule 2015-2018

It was recommended to approve the GCSD School Board schedule for the 2015-2016 school year. Myron made a motion to accept it. Melaney seconded the motion. To clarify, the motion was 2015-2016. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

E. PHS Cross Country Schedule

There are three additional starred events to the schedule. The region schedule was approved in March. Cheryl made a motion to accept the PHS Cross Country schedule. Myron seconded the motion. A vote was called for Ken, Cheryl, Melaney, Mike and Myron voted Aye. The motion passed 5-0.

F. Kindergarten Assessment Dates

Each school submitted assessment dates. Discussed if PES could match BVES and EES. The pre-assessment is given to see if they qualify for extended daycare. Myron made a motion to accept the Kindergarten assessment dates. Melaney seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike and Myron voted Aye. The motion passed 5-0.

G. MOU with Piute School District

It was recommended to approve the MOU with Piute School District. Melanie made a motion to accept the MOU. Mike seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

H. Student Fee Schedule 2015-2016

Myron made a motion to accept the 2015-2016 student fee schedule. Melaney seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

I. 2015-2016 Board Goals

It was recommended that the goals be approved with the stipulation that goals can be added throughout the year. Cheryl made a motion to accept the board goals at this moment but will continue to modify them as needed. Melaney seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

J. GCSD Student Handbook 2015-2016

Several items in the student handbook have been changed. The major changes are to the “tardy” section. Another change is how elementary schools should address student absences. Melaney made a motion to accept the changes to the student handbook. Myron seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

K. College Credit to High School Credit Conversion

Cheryl made a motion to accept the college credit to high school credit conversion. Mike seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

L. GCSD Employee Leave Policy

It was recommended to approve the employee leave policy. Mike made a motion to accept the employee leave policy. Myron seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

M. GCSD Draft Preschool Policy

Melaney made a motion to approve the revised preschool policy as an interim policy, to allow a comment period, and place it on the September board agenda. Cheryl seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

N. 2015 USBA Model Policy Update

Mike made a motion to approve the USBA model policy updates with the changes identified by Superintendent Dalton. Cheryl seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Aye. The motion passed 5-0.

6. Board Discussion Items

A. County Commissioner Community Meetings Information

Discussion regarding the state of emergency. GCSD is mentioned in the resolution and with other agencies. The County Commissioner Community Meeting is Monday, August 24th. Superintendent plans to take the “What Counts” data and the School Board goals. The economic development planner asked if the district could spend money inside the county if possible.

B. Escalante “What Counts” Summary Information

Some of the “What Counts” results could be condensed or combined together. The board is still looking to see the best way to use the data. The information will be available at some point. There was a discussion of when and where to share the info.

C. Building Use Application

The policy has been in effect for about 3 years. Risk management requested that wording “use/permit agreement” be added to the building agreement.

D. Trust Land Distribution

Garfield County School District allocation is \$160,748, which is an increase of 17% from last year.

E. Capital Project Update

Gym floor finish \$13,060.

PHS, BVHS, and EHS sound system upgrades \$58,345.

EHS new bell system and intercom \$4,500.

Panguitch Elementary School fire alarm final upgrade \$43,030.

Escalante High School roofing upgrade \$173,823.

Panguitch High School roofing upgrade \$243,860.

PES, BVES, and EES land surveying \$14,530.

F. USBA, USSA and USABO Resolution

2016 priorities uploaded to Board Docs along with 2015 Resolution on limiting legislation.

G. High School Student Schedules 2015-2016

See BVHS, EHS and PHS 2015-2016 schedules on Board Docs.

H. Legislative Meeting at SUU

Legislative meetings September 2nd and 3rd in Cedar City at the Hunter Conference Center on the SUU campus. Melaney will try to attend.

I. Request for Information: School Financial Software

The district is in the process of compiling information for school financial software. A RFI will be put together to see what other districts are using. They will look at what’s available and how best to meet the needs our district. It’s in the information gathering phase.

7. Board Business

A. Set Next Month’s Meeting

Board Meeting will Thursday, September 24th, 2015 and will begin at 4:00 pm. The meeting will be held in Antimony. The work meeting will be on Tuesday, September 22nd starting at 4:00 pm.

B. Future Board Items

The preschool policy will be added to the September meeting.

Teacher contracts will be ready to approve. The district office has been comparing what's in Alio to what is on the contract to ensure it is correct.

Early retirement option needs to be discussed. By November, employees will know if it's being offered. If so, the letters of Intent would be due in January.

8. Public Comments

No public comment at this time.

9. Executive Session

A. Discussion of the character, professional competence, or physical or mental health of an individual.

Mike made a motion to go into an Executive Session for Discussion of the character, professional competence, or physical or mental health of an individual. Cheryl seconded the motion. A vote was called for. Ken, Cheryl, Myron, Melaney, and Mike voted Yes. The motion passed 5-0.

Myron made a motion to come out of the Executive Session. Mike seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike, and Myron voted Yes. The motion passed 5-0.

10. Adjournment

Mike made a motion to adjourn the meeting. Myron seconded the motion. A vote was called for. Ken, Cheryl, Melaney, Mike and Myron voted Aye. The motion passed 5-0.

**NOTICE OF SPECIAL ACCOMMODATION
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.