

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, November 26, 2013
Escalante High School

Board members present: Board President Ken Platt, Vice President Cheryl Cox, and Myron Cottam, and Mike Savage. Melaney Draper was not present.

Superintendent Ben Dalton and Business Administrator Kevin Orton were present.

BOARD MEETING

1. Call Meeting to Order

Board President Ken Platt called the meeting to order.

Executive Session

Mike Savage made a motion to go into a closed executive session to discuss the character, professional competence, or physical or mental health of an individual. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Mike Savage, and Myron Cottam voted Aye. The motion passed 4-0.

Myron Cottam made a motion to come out of the closed executive session to discuss the character, professional competence, or physical or mental health of an individual. Cheryl Cox seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Mike Savage, and Myron Cottam voted Aye. The motion passed 4-0.

Welcome

Board President Ken Platt extended a welcome to all who were present.

Pledge of Allegiance

Myron Cottam led the Pledge of Allegiance.

Board Goals

They focused on goal number three which discusses provided quality teachers for all students. They will continue to focus and address this goal. Cheryl Cox stated they appreciate the committees used for hiring always involves parents. The evaluation process includes parents as well. The District currently has teachers who are part of the state pilot program for teacher evaluation.

Master Board Award

The Board will apply for the award online with their training. Cheryl Cox and Ken Platt received their level one award last year.

2. Consent Agenda Items

- A. Approve October 2013 Board Meeting Minutes**
- B. Approve October 2013 Financial Reports**
- C. Approve Hiring Recommendations**
- D. Home School Request**

Cheryl Cox made a motion to accept the Consent Agenda. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Mike Savage, and Myron Cottam voted Aye. The motion passed 4-0.

3. Public Comment

There was no public comment at this time.

4. Reports

A. Board Reports

Melaney Draper was not present.

Ken Platt explained that the Board had completed a Board Self-Evaluation. Each Board member filled out one individually and then Lucinda Josie compiled scores so that they could review the results. They will plan to discuss the results in their January Board Work Meeting.

Cheryl Cox attended the SWATC meeting. They will attend the December Board meeting to explain options related to the applied learning program.

Mike Savage attended the UHSAA Board meeting. The Superintendents had presented to the executive committee to combine girls and boys basketball state competitions to cut down on the loss of classroom time. They then presented to the Board. Mike explained that the issue will be tabled until they are able to get more information.

Myron Cottam had no report at this time.

B. James Gilbert Audit Report

James Gilbert gave an explanation of the Audit Report. The report itself has a new format and he pointed out those changes. He also addressed the findings in the Audit.

C. Principal Report on EES and EHS

Principal Eugene King recognized Escalante Elementary as recipients of the USOE 2013 Utah High Performing Title I School. He reported that on December 12, 2013 at 1:00 PM, they will have a community celebration to recognize the school for this award. He praised the faculty and staff at the school for their dedication and hard work. The teachers reported that their success came from working together.

Principal King also reported that Escalante High is doing well. He reported how the school is dealing with issues regarding meeting the needs of the schedule and demands of the Common Core. He feels that the school is understaffed. He feels the school is making great strides in the right direction.

D. Cindy Sanchez Boulder Elementary Report

Cindy Sanchez is the Head Teacher at Boulder Elementary where they currently have nine students. She explained how they have split the para time to fit the needs of the school to best benefit the students. She stated she really likes Go Math! The students are also enjoying the Google Chrome Books. In December they will do a bird count with the BLM. She also shared a few of the fun activities that they have completed in the school. She stated they get a lot of great support from the community and volunteers.

E. Superintendent's Report

1. Voted Local Levy

Superintendent Dalton reported that the County has certified the vote. The Levy passed by 19 votes. The money will come into the District in July 2014.

2. UHSAA Update

Superintendent Dalton presented to the Executive Committee regarding combining girls and boys basketball state competitions into the same week. The Committee tabled the proposal until they receive further information. Superintendent Dalton will serve on the committee to gather more information.

3. **Joint Legislative Committee 2014 Priorities**
A copy of the Priorities List can be found on Board Docs.
4. **Recognition Letters**
Superintendent Dalton and the Board personally thanked the teachers and staff at Escalante and Panguitch Elementary for receiving an award from the State Office of Education for being recipients of the 2013 Utah High Performing Title I Schools Recognition. Both schools will be eligible to be nominated for the National Title I Distinguished Award.
5. **Concurrent Enrollment Earned Credits for 2013-2014**
In FY11 the District only had 33 concurrent enrollment credits awarded to students. In FY 12 we had 233 concurrent enrollment credits earned by our students. In FY 13 students in the GCS D earned 455 concurrent enrollment credits. If the students had taken the same number of credits on the Utah State University campus it would have cost them $\$163 \times 455 = \$74,165$.
6. **Operation Expenditure per student in GCS D**
The District compiled figures to show the operation expenditure per student at each school. A copy of the report can be found on Board Docs.
7. **SouthWest Educational Center Legislative Meeting**
SEDC will be hosting the annual Legislative meeting on December 11, 2013 at 12:00 PM at Washington County School District. Each of the Board members, Superintendent, and Business Administrator are invited.
8. **GCS D Lighting Upgrade Report**
Superintendent reported on this in item A of the Board Discussion Items.
9. **Time Force Update**
Each employee in the District is now using Time Force except for bus drivers. Problems are being worked out and eventually the system will tie directly to the payroll system.

5. Board Action Items

A. Approve the FY13 Audit

The FY13 Audit was previously discussed with James Gilbert of Gilbert and Stewart Auditing. A complete copy of the FY13 Audit can be found on the District website.

Myron Cottam made a motion to approve the FY13 Audit Report. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Mike Savage, and Myron Cottam voted Aye. The motion passed 4-0.

B. “G” Policies – Proposed November Adoption

The “G” policies have been on the District website for the past two months. No one has commented on them. These are policies that deal with fund raising and donations to schools and the District.

Cheryl Cox made a motion to adopt the “G” policies. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Mike Savage, and Myron Cottam voted Aye. The motion passed 4-0.

C. CTE Computer Purchase

Brent Judd requested the approval of CTE computers in Bryce Valley High and Panguitch High Schools for their CAD labs. He provided two bids and has one more coming. He would like to order them quickly in order to secure the price.

Myron Cottam made a motion to approve the CTE computer purchase. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Mike Savage, and Myron Cottam voted Aye. The motion passed 4-0.

D. Holiday Salary Adjustment

Superintendent Dalton asked the Board if it would be possible to include the 4% amount that would be paid from the Secure Rural schools funding with the Holiday Adjustment. The Board agreed to this proposal as it was budgeted in the FY14 budget.

Myron Cottam made a motion to approve the Christmas Bonus and the 4% for all employees. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, and Myron Cottam voted Aye. Mike Savage recused. The motion passed 4-0.

6. Board Discussion Items

A. Capital Project Update

The following report was provided by Damon Brinkerhoff:

BVES Boiler system is installed and working well.

Boiler inspector will be here Dec. 2nd to give the District a certificate to operate the new boiler.

Custodians were asked to install Carbon Monoxide detectors in areas where we have boilers or water heaters.

BVHS gym and EHS gym have completed the lighting upgrade.

Light fixtures have been ordered for BHVE gym, BVHS auditorium, and EHS old gym.

Damon is still working on an asbestos plan for the District. Damon would like to develop an RFP to refinish all of the gym floors in the District by sanding them down, repaint, and surface the floors. Currently we have floors with 22 coats of finish causing the floors to buckle and crack. Bids would go out in February, with the floors being completed in the summer. Swimming pool at PHS will need to be addressed in the future to discuss how to fill in the old swimming pool.

B. School Improvement Plan

The plans were provided to the Board to review. Copies of all of the plans were included on Board Docs.

C. Community Council List

Lists of each schools community councils were included on Board Docs. Ken Platt asked that each school provide this list on their school website also.

D. GCSD Mini Grant Application

Superintendent Dalton provided a copy of the Mini Grant Application. This will allow teachers and administrators to apply for funding to purchase needed items in their classrooms and schools. A committee comprised of SEDC employees, Superintendent, Technology Director Gerald Talbot, and Maintenance Director Damon Brinkerhoff, parents, teachers, Board members, and administrators will determine the approval of the grants.

E. USBA Updated Policies

A copy of each of the USBA updated and new policies was included on Board Docs. These policies will be updated with the District policies.

7. Board Business

A. Set December 2013 School Board Meeting

The Board meeting for December will be held in Bryce Canyon City, Utah at Ruby's Inn on December 19, 2013 beginning at 4:00PM. The Board will have dinner with their spouses at 6:00PM.

8. Future Board Items

In June the Board will provide information to the public regarding the Levy Budget. Ken Platt asked that the mileage reimbursement rate be added to the December Agenda.

9. Public Comments

There was no public comment at this time.

10. Adjournment

Myron Cottam made a motion to adjourn the meeting. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

**NOTICE OF SPECIAL ACCOMMODATION
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.