

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

December 17, 2009  
Panguitch Elementary School

Board members present: Board President Ken Platt, Vice President Ted Chidester, Gladys LeFevre, Gregg Christensen, and Brian Bremner.

Various community members were present. Acting Superintendent Janice Hatch was also in attendance.

**BOARD MEETING**

**Welcome**

The tape recorder was not turned on at the beginning of the meeting. Therefore, the following paragraph details the brief explanation given at the beginning of the executive session which was recorded.

After an introduction for those present it was proposed the Board move into an executive session. Ken Platt, Gladys LeFevre, Gregg Christensen, and Ted Chidester voted to move into an executive session. Brian Bremner voted no because he said, "The purpose for moving into an executive session per State statute was not given."

Business Administrator Lark Reynolds, who was not present at the beginning of the meeting, arrived just in time for the continuation of the Board Meeting.

Following the Executive Session Gladys LeFevre proposed a motion to come out of executive session. Gregg Christensen seconded the motion. President Platt called for a roll call vote. Gladys LeFevre, Gregg Christensen, Ken Platt, and Brian Bremner all voted aye. Ted Chidester arrived after the vote was taken.

**Call Meeting to Order**

Board President Ken Platt called the meeting to order.

**Pledge of Allegiance**

Brian Bremner led the pledge of allegiance.

**Audit Report**

Following the Pledge of Allegiance, Gladys LeFevre proposed a motion to accept the audit report and the management letter that was presented to the Board. Brian Bremner

seconded the motion. Ken Platt, Ted Chidester, Gladys LeFevre, Gregg Christensen, and Brian Bremner all voted to accept the report.

The Board recommended that the public contact the Superintendent, Business Administrator, or Auditors if there are any questions regarding the report.

### **Open Forum to Discuss Improving Education of Students.**

1. Shawn Caine discussed a student in her class that is an exchange student from Thailand who passed her certification in Photoshop.
2. Shawn Caine also discussed her multi-media class which is taking on a new hardware project. The students used donated computer parts and built computers from scratch.

### **Agenda Changes**

1. Item E, the certified salary schedule, was added as an agenda item.
2. Item F, the breakfast program and Friday school lunch, were added as an agenda item.

### **1. Consent Agenda Items**

- A. Approve October 2009 and November 2009 Minutes.
- B. Approve November 2009 Financial Reports
- C. Approve December 2009 Hiring Recommendations
  - i. Lara Ackerman – Boulder Elementary Special Education Para. She will be paid \$9.54 an hour from special education funds. She will be authorized to work with a special needs student for one hour a week.
  - ii. Cherish Syrett – BVHS Substitute Teacher.
  - iii. Karl Roundy - BVHS Substitute Teacher.
  - iv. Andrew Harmon - BVHS Substitute Teacher.
  - v. Catherine Fletcher - BVHS Substitute Teacher.
  - vi. Echelle Challis – Para Sub at Bryce Valley Elementary.
  - vii. Chad Nell – BVE Substitute Teacher.
  - viii. Beth Johnson - BVE Substitute Teacher.
  - ix. Becky Huntington – Panguitch Area Substitute Teacher.

Gladys LeFevre proposed a motion to accept the consent agenda. The motion was seconded by Gregg Christensen. Ken Platt, Ted Chidester, Gladys LeFevre, Gregg Christensen, and Brian Bremner all voted to accept the consent agenda.

## **2. Public Comments**

- A. Phoebe Wiseman inquired if the Board had issued a directive to have hourly staff not receiving benefits to cut weekly hours to less than 30 hours a week. The Board was informed by the business administrator that cutting the hours to below 30 hours was addressed by him in an administrators meeting. As this discussion was not on the agenda, and the Board did want to discuss it, the Board directed this topic be added to next month's agenda.

## **3. School Board Proposals - Comments**

- A. There were no school board comments or reports from the Board members.

## **4. Superintendent's Report**

- A. Congratulated Escalante High for completing the comprehensive counseling review.
- B. The District received a letter commending Coach Clint Barney and Coach Troy Norris for their work.
- C. Acting Superintendent Hatch gave each board member a CD containing the USB A Policy Manual.
- D. Constitution Bowl update. Janice concluded with the help of an attorney, Carol Lear at the State office of Education, that the bowl is legal. She mentioned that it is fine that groups such as TAR's continue to sponsor the event. Janice continued to discuss ways in which the Constitutional Bowl could be a district sponsored event.

After further discussion on the matter, the Board decided to add it to next month's agenda in order to discuss the matter further.

- E. Janice reported on budget concerns from her meetings. She also shared a letter from State Superintendent Shumway which indicated that districts should prepare for a 4% cut of the State Minimum School Program funds. She stressed that the Board be prepared for cuts that need to be made.

## **5. Discussion and Action Items**

- A. Director's Salary Schedule.

Brian Bremner proposed a motion to accept the proposed eleven month contract values as the annual 12 month contract. The motion died for lack of a second.

After some further discussion Gregg Christensen proposed a motion to accept the Director's Salary Schedule to cover eleven months as was proposed. This motion was seconded by Ted Chidester. Gregg Christensen, Ted Chidester, and Ken Platt voted aye. Brian Bremner and Gladys LeFevre voted nay. The motion passed 3-2.

See Appendix A for a copy of the Board approved Director's Salary Schedule (based on an 11 month contract).

#### **B. Reduction in Force Policy**

Janice discussed how an agreement has not been reached yet with some wording in the Reduction in Force Policy that was in the board packets. After some discussion over terms in the policy document such as; bumping and geographical location, it was decided additional meetings would be held in order to work out more details in the policy. The policy would go back to the committee where the differences would be worked out, and it would be presented to the Board in a future board meeting.

Brian wanted it on the record that the orderly termination policy includes other factors in addition to being terminated for cause.

Ken Platt indicated the District needs to move away from just e-mailing minutes or policies out and asking for the changes. The changes should not be made in e-mails, but rather should be discussed in the appropriate committee's or board meetings.

#### **C. Wrestling Schedules**

Gregg Christensen proposed a motion to accept the wrestling schedules as presented. This motion was seconded by Brian Bremner. Janice Hatch then presented the board with an updated schedule. The only change was that a wrestling match was added that was scheduled on a Tuesday evening. Gregg Christensen then withdrew his motion and the motion ceased.

After further discussion Brian Bremner proposed a motion to accept the wrestling schedules as presented with one exception. Panguitch High School scheduled an event with South Sevier on Tuesday, January 19, 2010. In Brian's motion this event was not approved as it is scheduled on a Tuesday and the Board has asked that events not be scheduled on Tuesday evenings. Gladys LeFevre seconded the motion. Ken Platt, Ted Chidester, Gladys LeFevre, and Brian Bremner voted aye, with Gregg Christensen abstaining from voting due to his involvement with the wrestling.

#### **D. Four Day Week**

Roy Suggett presented a survey to the board members and discussed the benefits of having Boulder go to school on a Four Day Week schedule.

Gregg Christensen then proposed that the Board direct Janice and Roy to start completing the necessary paperwork which needs to be sent to the State of Utah Board of Education for approval. The motion was seconded by Gladys LeFevre. Ken Platt, Ted Chidester, Gladys LeFevre, Gregg Christensen, and Brian Bremner all voted in favor of the motion.

**E. Certified Salary Schedule**

Brian addressed some concerns he found when reviewing the Certified Salary Schedule. The Board directed the acting superintendent and business administrator to present their findings to the Board in next month's board meeting.

**F. Breakfast/School Lunch Program**

Gregg Christensen proposed a motion to eliminate the breakfast program and lunch on any early out day be eliminated beginning January 1<sup>st</sup>, 2010. Gladys LeFevre seconded the motion. The board then discussed the matter further. Brian Bremner proposed that the District fund that program because he felt certain at-risk students needed the Breakfast portion of the program. A vote was then called for. Ken Platt, Ted Chidester, Gladys LeFevre, and Gregg Christensen voted in favor of the motion. Brian Bremner voting nay as he was the only board member who spoke in favor of keeping the breakfast portion of the program in place.

**6. Board Business**

- A.** Set January 2010 school board meeting. January's school board meeting is going to be held at Panguitch High School on January 21, 2010. An executive session is tentatively scheduled to begin at 4:00 p.m. with the regular board meeting beginning at 6:00p.m.

Gregg Christensen proposed a motion to meet on the above date. The motion was seconded by Gladys LeFevre. Ken Platt, Ted Chidester, Gladys LeFevre, Gregg Christensen, and Brian Bremner voted to accept the motion.

**7. Public Comments**

There were no public comments.

Brian moved that the meeting be adjourned at 9:30 p.m. or whenever the executive session ends, whichever occurs first. An executive session was to be held in order to discuss the character, professional competence, and physical or mental health of an individual. The motion was seconded by Ted Chidester. Ken Platt, Ted Chidester,

Gladys LeFevre, Gregg Christensen, and Brian Bremner voted to accept the motion. The executive session was held in a private room at Panguitch Elementary School.

Following the executive session Brian Bremner proposed a motion to come out of executive session. Gladys LeFevre seconded the motion, and a roll call vote was called for. Ken Platt, Ted Chidester, Gladys LeFevre, Gregg Christensen, and Brian Bremner voted to accept the motion.

Ted Chidester then proposed a motion that the Board offer the business administrator an incentive bonus of \$10,000 to be paid at the end of the fiscal year (June 2010) if he were to stay in Garfield as the business administrator. The business administrator arrived late to the meeting as he was interviewing for a job opening in another district. This motion was seconded by Gregg Christensen. It was also noted the Board planned to renegotiate the current business administrator's contract for the following years. After some discussion a vote was called for. Ken Platt, Ted Chidester, and Gregg Christen voted in favor of the motion. Brian Bremner voted against the motion. Gladys LeFevre voted present. The motion passed 3-1-1.

## **8. Adjournment**

Gregg Christensen moved that the meeting be adjourned. This motion was seconded by Brian Bremner. Ken Platt, Ted Chidester, Gladys LeFevre, Gregg Christensen, and Brian Bremner voted to accept the motion. The meeting was adjourned.

### **NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify Annie Eldredge at 676-8821 at least three days prior to the meeting.