

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

Thursday, February 20, 2014  
Escalante High School

Board members present: Board President Ken Platt, Vice President Cheryl Cox, Melaney Draper, and Mike Savage. Myron Cottam came later during the executive session.

Superintendent Ben Dalton and Business Administrator Kevin Orton were present.

**BOARD MEETING**

**1. Call Meeting to Order**

Board President Ken Platt called the meeting to order.

**2. Executive Session**

Mike Savage made a motion to go into a closed executive session to discuss pending or reasonably imminent litigation, and the character, professional competence or physical or mental health of an individual. Melaney Draper seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, and Mike Savage all voted Aye. The motion passed 4-0.

Melaney Draper made a motion to come out of executive session. Cheryl Cox seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

**Welcome**

Board President Ken Platt extended a welcome to all who were present.

**Pledge of Allegiance**

Cheryl Cox led the Pledge of Allegiance.

**Board Goals**

The Board changed some items in goal number three. They will continue working on the goals.

**Board Handbook**

The Board has completed their updates and changes to the Garfield School District Handbook.

### **3. Consent Agenda Items**

- A. Approve January 2014 Board Meeting Minutes**
- B. Approve January 2014 Financial Reports**
- C. Approve Hiring Recommendations**
- D. Letter of Resignation**

Myron Cottam made a motion to accept the Consent Agenda as presented. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

### **4. Public Comment**

There was no public comment at this time.

### **5. Reports**

#### **A. Board Reports**

Melaney Draper attended SEOP's at PHS and was able to speak with several of the teachers.

Ken Platt reported that the Utah Rural Schools quarterly meeting was held Friday. He attended the Legislative session and was able to speak with some of the Legislators. He also listened to presentations by two of the County Commissioners, Leland Pollock, and Dell LeFevre.

Cheryl Cox commented that she enjoyed the Board Retreat day and all that the Board was able to accomplish in one day.

Mike Savage had nothing to report at this time.

Myron Cottam had nothing to report at this time.

Superintendent Dalton thanked the Board for taking the time to meet for an entire day to meet as a Board at the retreat.

#### **B. Superintendent's Report**

##### **1. Upcoming 2014 Legislation**

Superintendent Dalton reviewed legislation that may affect the District. A copy of some of the legislation was included on Board Docs.

**2. Review of Best Practices in Utah School Districts**

Congress released the details of its funding proposal for the rest of FY14. This is the funding year that started October 1 and represents funding that will be in school funding in FY15. A copy of the Federal Budget Update from the USOE was included on Board Docs. Superintendent Dalton asked Kevin Orton to look over these practices to see what we need to improve in the District.

**3. K12 Update**

Superintendent Dalton shared the updated list of online students in the District. The numbers do not reflect the students that are enrolled with our teachers (math, chemistry, and physics).

<u>Bryce Valley -</u>	<u>17 classes</u>
Credit Recovery	4
Regular Classes	2
Electives	11

<u>Escalante -</u>	<u>20 classes</u>
Credit Recovery	8
Regular Classes	5
Electives	7

<u>Panguitch -</u>	<u>23 classes</u>
Credit Recovery	12
Regular Classes	8
Electives	3

**4. Garfield Adult Education Program**

Superintendent Dalton shared a letter from the Utah State Office of Education regarding the review of the Adult Education program by the State Office. A copy was attached to Board Docs.

**5. GCSD Adult Ed Award Letter**

Superintendent Dalton shared a letter from the Utah State Office of Education that Garfield School District has been awarded Adult Education Supplemental funds in the amount of \$17,575. A copy of the letter was attached to Board Docs.

**6. GCSD IDEA MOE Letter from the USOE**

The Maintenance of Effort (MOE) provision of the Individuals with Disabilities Education Act (IDEA) requires that each Local Education Agency (LEA) spend at least the same amount of state and/or local funding for special education programs as was spent in the previous year. If the LEA meets the requirement in **at least one** of four calculation methods (state and local total, state and local per pupil, local only, or local only per pupil), the LEA has satisfied the MOE requirement.

All four methods are calculated each year by the USOE Special Education Finance Specialist based on data submitted to USOE by the LEA as part of the Annual Program Report. This information is then compared with the same calculations from the previous year to determine whether the LEA has met the MOE requirement. It is the responsibility of the LEA Special Education Director to work closely with the LEA Business Administrator to ensure all special education expenditures are properly reported.

Based on these calculations, Garfield District has MET the MOE requirement.

**7. edPULSE Survey**

The District will be working with edPULSE formally known as ISQ to ask for student, parent, and employee input. This survey will fulfill the requirement by the District for parent and student input to be in compliance with the new evaluation system. The surveys will be available on the District web page.

**6. Board Action Items**

**A. GCS D Sponsorship for State Competitions**

This item was moved on the agenda from Action Item D to Action Item A.

Connor Hughes is a freshman at Panguitch High School. He has been nominated to attend a leadership conference in Washington D.C. for law and forensic science. He was nominated for his ACT score, GPA, and interest in law. He asked the Board for sponsorship and offered to report back to them when he returned. Mike Savage made a motion to approve the sponsorship of the leadership conference in Washington D.C. for \$500. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

**B. AED Information**

Superintendent Dalton provided the bids that School Nurse Jan Frandsen had received. The Board discussed each of the options. Myron Cottam made a motion to have the District and School Nurse Jan Frandsen decide which device to purchase with cost, service and function in mind; 11 devices will be purchased. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

**C. “C” Policies – Proposed February Adoption**

Cheryl Cox made a motion to accept the “C” policies with the correction of filling in the blank to be Business Administrator and remove the disclaimer off the bottom of the policies. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

**D. Track Schedules and 150 mile request approval**

Mike Savage made a motion to accept the recommendation of Superintendent Dalton and approve the schedules and the 150 mile trips with the exception of Panguitch High School going to Mesquite. The trip to BYU steeplechase and the decathlon will be approved if they take the few qualified students and pay for it from school funds. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

**7. Board Discussion Items**

**A. Capital Project Update**

A copy of a five year Capital and Land Improvement Projects list was given to the Board and also attached to Board Docs. Cheryl Cox asked if the Escalante Elementary bus drop-off area should be on this list also.

**B. Update on Progress of Procurement Training**

Business Administrator Kevin Orton reviewed the completion and progress of the procurement trainings at each school. A copy of those who have completed the training was included on Board Docs.

**C. Update District Policies in March**

Policies DEB and DBB need to be updated and approved by the Board in the March meeting. A copy of the policies was included on Board Docs.

**D. South Central Communications Local Channel on CATV**

Mike Savage explained the letter that was included on Board Docs. The letter is in regards to South Central’s intent to form a local channel that would be an offering on the CATV channel lineup; which would also be available to be streamed on the internet. Students throughout the District would have the opportunity to be involved in the production of the content for the channel. CTE credit may be available for students who participate.

**8. Board Business**

**A. Set March 2014 School Board Meeting**

The Board meeting for March will be held in Tropic, Utah on March 20, 2014 beginning at 4:00PM.

A work meeting will be held March 13, 2014 at 4:00PM. The Board will meet electronically and at the District Office.

**9. Future Board Items**

No items discussed at this time.

**10. Public Comments**

There was no public comment at this time.

**11. Adjournment**

Myron Cottam made a motion to adjourn the meeting. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

**NOTICE OF SPECIAL ACCOMMODATION  
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.