

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, April 24, 2014
Panguitch High School

Board members present: Board President Ken Platt, Vice President, Cheryl Cox, Mike Savage, Melaney Draper, and Myron Cottam.

Superintendent Ben Dalton and Business Administrator Kevin Orton were present.

BOARD MEETING

1. Call Meeting to Order

Board President Ken Platt called the meeting to order.

Executive Session

Melaney Draper made a motion to go into an executive session to discuss pending or reasonably imminent litigation and discussion of the character, professional competence, or physical or mental health of an individual. Cheryl Cox seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Mike Savage, and Melaney Draper all voted Aye. Myron Cottam was not present for this vote. The motion passed 4-0.

Cheryl Cox made a motion to come out of the Executive Session. Myron Cottam seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

Welcome

Board President Ken Platt extended a welcome to all who were present.

Pledge of Allegiance

Mike Savage led the Pledge of Allegiance.

2. Department of Defense and the Utah Committee of the ESGR

ESGR stands for Employee Support of the Guard and Reserve and is the arm of the Department of Defense tasked with the responsibility of recognizing employers who go the extra distance in support of those employees who elect to serve and protect the hard fought freedoms of this great nation. Because of actions taken by the Garfield County School District Board of Education in support of its uniformed employees, the District was nominated for a "Seven Seals Award" which received approval at both the

State and National levels. As part of the presentation, a group photo with the Board and the official signing of a Statement of Support was executed. Major Scott Henrie Commander of D 141st Military Intelligence Battalion accompanied Mr. Earl Slack for the presentation. Superintendent Dalton thanked them for the service they provide to our Country.

Board Goals

The Board has been working on goal number five; "Provide a positive learning environment by ensuring that schools are well maintained. Provide for safe environment of school and provide for on-going training of staff and students". The Board noted that upcoming projects and projects completed in the schools help verify their commitment to this goal.

3. Consent Agenda Items

- A. Approve March 2014 Board Meeting Minutes**
- B. Approve March 2014 Financial Reports**
- C. Approve Hiring Recommendations**
- D. Letters of Resignation**
- E. Letter of Recognition**

Melaney Draper made a motion to approve the Consent Agenda with the stipulation that all applicants pass their background check. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

4. Public Comment

There was no public comment as this time.

5. Reports

A. Board Reports

Mike Savage attended the Legislative meeting in Cedar City. He stated that over 400 Bills were proposed and/or passed that were related to education. He appreciated the time spent and the updates given to Board members.

Cheryl Cox attended the Legislative meeting. She had the opportunity to meet with parents from Boulder and the Superintendent to share ideas. She is working to get the student numbers up at Boulder Elementary. She felt the community appreciated the opportunity.

Ken Platt also attended the Legislative meeting. He also appreciated the presentation from Brenda Hales. He commented that he feels it is important to meet with parents in each community that has home school students to find way to bring the students into the schools.

Melaney Draper attended Sterling Scholar in St. George. She commented that the District was well represented and all of the students did a great job.

Myron Cottam also attended the Legislative meeting. Myron commented that he appreciated the presentation on Common Core from Brenda Hales.

B. Superintendent's Report

1. Legislative Update 2014

The summary of the 2014 Legislative Session with USBA/USSA/UASBO Positions and Outcomes in Legislation were attached to Board Docs.

2. Utah Education Telehealth Network Board

The Utah State Board of Education appointed Superintendent Ben Dalton to the Utah Education and Telehealth Network Board. A copy of the minutes of the Utah State Board of Education meeting where the appointment took place was included on Board Docs.

3. Beverly Taylor Sorensen Program

The Beverly Taylor Sorenson money must be applied for through SUU and can be used to offer classes in the elementary schools for music, visual arts, theater, and dance. In the past, 1 FTE was equivalent to \$54,000. Teachers can teach at two schools, they must have a valid teaching license. The application process will take place in the next few weeks.

C. Board Action Items

1. FCCLA National Competition

Bryce Valley High has 10 students and Panguitch High has 13 students who will attend the FCCLA National Convention in San Antonio, Texas. The Convention will be held July 6-10, 2014. The students are requesting \$350 each for the National Convention.

Each of the students briefly explained their project to the Board, which category they competed in, and also their grade in school. Superintendent and the Board commended them for their hard work and the dedication of the leaders Tammi Bennett and Teresa Thompson.

Superintendent Dalton complimented the advisers and each of the students for their hard work. He stated that he and the Board strongly support the program and all of the service they provide to the communities. He also stated that Mrs. Bennett would be receiving the Master Adviser Award at the National competition and Mrs. Thompson received it last year.

Myron Cottam made a motion to approve \$500 for each student that will attend the National FCCLA competition.

Mike Savage seconded the motion. Cheryl Cox commented that in the future the Board would look at allowing 7th and 8th grade students attending. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

2. Early Retirement Incentive

Following is the proposed Early Retirement Incentive for Garfield School District employees:

Requirements: Must be a full-time employee of GCSD.

1. Must be a full-time employee of GCSD.
2. Letter of resignation to GCSD.
3. The GCSD will pay retiree \$5,000 plus benefits by June 30th, to ensure no liability on the books for the year-end financial statements.
4. Employee must provide to GCSD with instructions on how they want to be paid – i.e. in paycheck, 401k, etc.
5. The GCSD cannot serve as tax consultant or advisor to early retiree employees. Employee is fully responsible for all tax consequences of their decision with #3.
6. Early retiree employees are responsible for filing/meeting with Utah Retirement Systems and their personal financial planning.
7. Employees must submit their intent to participate in the early retirement incentive to the GCSD no later than May 30th, 2014.
8. The GCSD received Secure Rural Schools funding of \$618,000 in FY14. This incentive will be funded with the FY14 SRS revenues.
9. This is a one-time, one year offering.

The GCSD received Secure Rural Schools funding of \$618,000 in FY14. This incentive will be funded with the FY14 SRS revenues.

Melaney Draper made a motion to move forward with the Early Retirement Incentive changing the amount to \$10,000 for the payout amount for the one time offering. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron

Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

3. School Sponsored Activity Request

Panguitch High Coach Clint Barney and Coach Curtis Barney provided their summer schedules for basketball camps. They requested School Sponsorship for these activities due to the fact that the Board requested all their funds be moved into District accounts. A copy of each of the schedules was included on Board Docs.

Mike Savage made a motion to approve the activities fees for these and recognize these as school sponsored events.

Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

4. GCSD School Sponsored and Non-School sponsored Activities Policy

A copy of the policy was included on Board Docs. Superintendent Dalton will add the new form to the policy as well.

Cheryl Cox made a motion to approve the policy. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

5. Certified Salary Scale Increase

The proposal to the Certified Salary Scale is to increase step 1 lane 1 currently at \$31,732 and step 2 lane 1 currently \$32,540 to the same rate as step 3 lane 1 which is \$33,347. So a beginning teacher starting at step 1 lane 1 would make \$33,347 and remain on that pay scale during their first, second and third year of employment.

By increasing the beginning salary, the District is more likely to attract better candidates to fill vacant positions. The increase also helps the GCSD align with other surrounding districts starting salaries.

Myron Cottam made a motion to accept the Certified Salary Scale increase that would become effective with the new contracts beginning September 1, 2014. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

6. Bleacher RFP Recommendations

A copy of the bleacher replacement RFP and the project contract was included on Board Docs. The recommendation was to move forward with Norcon.

Cheryl Cox made a motion to award the bleacher RFP to No5rcon Industries for approximately \$150,580. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

7. Floor Refinishing RFP Recommendations

A copy of the floor refinishing RFP and the project contract was included on Board Docs. The recommendation was to move forward with Croft Becky Gym Flooring.

Cheryl Cox made a motion to award the floor refinishing project to Croft Beck for approximately \$98,489. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

8. FGC, CJDF, DHA, DBB Proposed April Adoption

A copy of each of the policies was included on Board Docs. These policies have been up for public comment for the past three months. No comment has been received.

Myron Cottam made a motion to accept all four policies with the alternative B in DHA being accepted that classified employees can obtain career status. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

9. Bryce Valley High Score Board Purchase

A copy of both quotes and a letter of recommendation from Principal Brinkerhoff were included on Board Docs. Principal Brinkerhoff recommended the purchasing the score board from Daktronics. He also stated that the school and donations from outside sources had raised the money for the score board. The District will not have any financial costs related to the purchase.

Mike Savage made a motion accept the quote and purchase the score board from Daktronics. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

10. District Transfers

In the GCSD Personnel Policy Handbook under Employee Qualifications and Hiring it states, "The Superintendent, upon his/her sole discretion, shall make recommendation to the Board of any needed transfers of employees. All transfers must be approved by the Board."

Myron Cottam made a motion to accept the District transfers that were recommended by Superintendent Dalton. Each Board member received copies of the letters that will be delivered.

Melaney Draper seconded the motion. A vote was called for.

Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

11. District Cars Purchase

The District will like to purchase two new vehicles for the Drivers Ed Program. The older cars in the fleet will be put up for auction.

Melaney Draper made a motion to purchase the vehicles for the Driver's Ed program on the State Contract. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

12. Proposed 2014-2015 District Calendar

Four choices of the upcoming year calendar were presented to the District staff to vote on. The calendar with the most votes would be used for the upcoming 2014-2015 school year.

Cheryl Cox made a motion to accept the District Calendar that received the most votes. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

D. Board Discussion Items

1. Update on progress of Procurement Training

Kevin Orton reported that the District is moving forward with employees completing the trainings and he is staying in touch with the administrators.

A spreadsheet which showed who had completed each training was provided to the Board and was also included on Board Docs.

2. 2014-2015 School Year Fee Schedule

The Board would like to have the fee schedules for each high school the same across the District. They would also like the fee schedules to reflect the true cost of activities/sports such as cheerleading. Superintendent will work with the administrators and bring a recommendation back to the Board.

3. Graduation Ceremony for Adult Ed Inmates

The graduation ceremony for the Adult Ed inmates will be held on May 16, 2014 at 11:00 a.m. at the Garfield County Jail.

4. Policy CEB – District Emergency Response Plan

A copy of the Garfield School District policy was included on Board Docs. This policy will be brought to the Board for the first reading in the next Board meeting. With legislative changes in the law, the District must notify parents if any child is not in the school during a lock down. Such instances as release time, work release, etc.

5. Policy GA – Public Records

The Superintendent Dalton would like to review this policy with Board during the next work meeting.

6. Policy Employment Conditions & Duties

The Superintendent Dalton would like to review this policy with Board during the next work meeting.

6. Board Business

A. Set May 2014 School Board Meeting

Melaney Draper made a motion to change the date of the May Board meeting. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

The Board meeting for the May meeting will be held in Boulder, Utah on May 29, 2014, beginning at 3:00PM. A work meeting will be held on May 29, 2014 and begin at 1:00PM. The Board will meet at noon for lunch.

B. Future Board Items

The May meeting will include a motion for opening the Budget for FY14 and FY15. Also the Board would like to address Board compensation.

7. Public Comment

No public comment at this time.

8. Executive Session

Mike Savage made a motion to go into a closed executive session for discussion of the character, professional competence, or physical or mental health of an individual. Melaney Draper seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

Cheryl Cox made a motion to come out of the closed executive session. Melaney Draper seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

9. Adjournment

Melaney Draper made a motion to adjourn the meeting. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage voted Aye. The motion passed 5-0.

**NOTICE OF SPECIAL ACCOMMODATION
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.