

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, June 13, 2013
Panguitch High School

Board members present: Board President Ken Platt, Vice President Cheryl Cox, Melaney Draper, and Myron Cottam arrived 15 minutes after the start time of 4:00 PM and Mike Savage arrived at 4:40 returning from an UHSAA meeting.

Superintendent Ben Dalton and Business Administrator Kevin Orton were present.

BOARD MEETING

1. Call Meeting to Order

Board President Ken Platt called the meeting to order. There were four members of the public present.

Welcome

Board President Ken Platt extended a welcome to all who were present.

Pledge of Allegiance

Melaney Draper led the Pledge of Allegiance.

2. Budget Hearings

Melaney Draper made a motion to move into the Budget Revision Hearing. Cheryl Cox seconded the motion. A vote was called for. Melaney Draper, Cheryl Cox, and Ken Platt voted Aye. The motion passed 3-0.

Superintendent Dalton reviewed the information that the Board discussed during the Board Work Meeting held on Tuesday, June 11, 2013. The Board had previously gone through the Budget line by line to determine the actual costs and revenues for the year. Ken Platt asked if anyone had any questions or comments, to which there were no responses.

At the conclusion of the Budget Revision Hearing, Myron Cottam made a motion to come out of the Budget Revision Hearing. Cheryl Cox seconded the motion. A vote was called for. Melaney Draper, Ken Platt, Cheryl Cox, and Myron Cottam voted Aye. The motion passed 4-0.

Cheryl Cox made a motion to go into a Hearing for the FY14 Proposed Budget. Melaney Draper seconded the motion. A vote was called for. Melaney Draper, Ken Platt, Cheryl Cox, and Myron Cottam all voted Aye. The motion passed 4-0.

The Board reviewed the proposed FY14 Budget. Superintendent Dalton explained the revenues that have increased/decreased, projected expenses, and carry overs for the FY14 Budget. The Board asked Kevin Orton to find out the tax amount where the five tax levies have been combined into one and the procedure that would need to take place for a truth in taxation.

At the conclusion of the FY14 Budget Hearing, Melaney Draper made a motion to come out of the Hearing for the FY14 Budget. Cheryl Cox seconded the motion. A vote was called for. Melaney Draper, Ken Platt, Cheryl Cox, and Myron Cottam voted Aye. The motion passed 4-0.

3. Consent Agenda Items

- A. Approve May 2013 Board Meeting Minutes**
- B. Approve Letter of Resignation – Lyllian LeFevre**
- C. Approve May 2013 Financial Reports**
- D. Approve Hiring Recommendations**

Ken Platt made a name change to the minutes on the public comment sections stating a name needed changed from Jeff Rose to Joshua Rose. Cheryl Cox would like to have the school account information all in the same format as Bryce Valley High School. The Board asked Kevin to make sure all of the reports were submitted in the same format. She was also concerned about the expenses of the high school yearbooks. Kevin will research this expense and have an answer for next Board meeting. Cheryl Cox made a motion to accept the consent agenda. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, and Myron Cottam voted Aye. The motion passed 4-0.

Superintendent Dalton told the Board that he had denied some hiring authorizations from the schools because they did not advertise or use a hiring committee. As this is one of the Board Goals, they commended Superintendent for his effort and expressed the same opinion.

4. Public Comment

No public comment at this time.

5. Reports

- A. Board Reports**

Melaney Draper attended the Legislative Steak Fry. She felt the legislatures were very approachable. It was great food and great people. She stated it was one of the best things she has attended so far. Snow College President Wyatt gave a wonderful presentation on how they would provide classes to make it possible for the students to be able to get Associates Degree.

Ken Platt also attended the Legislative Steak Fry. He said he feels they really listen to what the educators have to say in this setting and feels there is more openness now towards one another than in previous years.

Cheryl Cox is on the graduation committee to look at changing the State requirements for graduation. They are looking at things like, 'how do we determine competency'. The requirements would not go into effect until the next school year.

Mike Savage attended the Legislative Steak Fry also and he enjoyed the opportunity. He just returned from the UHSAA committee meeting. They discussed the catastrophic policy that they carry for catastrophic accidents; which give \$250,000 to cover costs such as vehicles, remodeling for accessibility etc. The policy has increased \$35,000 over the past year. The committee voted to keep the policy the same, but the cost went up. It should not be a significant increase for the District. UHSAA has also formed an alliance with KJZZ and Deseret News for media coverage at all tournaments. Not all were covered last year, but they hope to cover all this year. They hope to form a high school network that will cover all of these events. Their goal is to be able to cover the costs from high schools in the future. They also discussed shortening the moratorium.

Myron Cottam had no report at this time.

B. Capital Projects Update

Below is the list of value engineering items we asked the mechanical subcontractor to price. The costs savings are listed in **RED**. Items 7, 8, and 9 are listed in **BLUE** because it is a different system than originally specified. Items in **GREEN** have not been priced at this time.

1. Omit the hail guards on the RTUs. **Deduct \$3,520**
2. Omit the CO2 sensor controlled outside air on the RTUs. **Deduct \$11,880**
3. Omit the electric radiant panels in the restrooms. Existing electric heaters to be reused. **Deduct \$6,000**
4. Omit the spirocoustic supply duct in the gym and allow regular spiral pipe to be used. This may add noise. **Deduct \$500**

5. Don't move or temporarily pipe the diesel tank. Just remove it. No price given to not do this work.
6. Abandon the steam unit heaters in the art room, kitchen, and locker rooms or let the school district remove and cap the steam pipe. Deduct \$750
7. Omit the propane piping and tanks and switch the RTUs to electric heat pumps with auxiliary heat since the operating costs between the two will be similar.
8. Base bid on Carrier brand units. Curious if power requirements stay the same. This price represents the combination for #7 and #8. The cost associated with providing electric air to air heat pumps is \$253,739. This includes disconnects and economizers. This price also takes into account credits for items 3, 4, and 6 above as it relates to this new design. There will be an increase to the electrical contract and Item #5 above will still need to be completed. My guess is that this represents an overall cost savings to the project of approx. \$30,000 to \$40,000.
9. Delete RTU's 4, 5, 8, 9, 11, 14, 17, and 20 with associated duct work. This is a savings of \$54,274 from the price listed in item #8
10. Install lowest cost heat possible for the areas with no RTU. This will be somewhat of an educated guess at this point. No price given for this item.
11. Upgrade RTU's tonnage's to one big unit, where there are two. Main office and classrooms 114/116. This will be somewhat of an educated guess at this point. No price given for this item.

Basically, there are three options:

1. Find the money and make the project happen.
2. Use the current system and replace the boiler in hope of getting a new building.
3. Wait and have this project bid again with changes to the plan at a more favorable time.

The recommendation from Terrence and Kendall was option #2.

They will also get a cost of converting the current boiler to propane instead of diesel. This will be addressed at the next Board meeting.

C. Superintendent's Report

Melaney Draper made a motion to move the Document Solutions Rep to this place on the agenda instead of waiting for the Board Actions Items. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

Mark Johnson presented the details of his State Contracted Bid on a copy machine for the District Office. He also explained the service agreement and the cost savings compared to a bid that was sent from Xerox. Both bids were included on Board Docs.

Myron Cottam made a motion to let the District Office staff make the decision of which copier to purchase since they are the ones who will be using it all of the time. Melaney Draper seconded the motion. A voted was called for. Ken Platt, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. Cheryl Cox abstained. The motion passed 4-0-1.

1. Chris Kupfer – SPED Director of the Year

During the May 10, 2013 Comprehensive System of Personnel Development (CSPD) Consortium Meeting, held at the Utah Personnel Development Center in Salt Lake City, a district special education director and one charter school special education director were recognized. Mr. Chris Kupfer was one of the recipients of the UPDC Outstanding Special Education Director of the Year Award. The recipients of this award exemplify excellence, dedication, and an unwavering passion for serving students with disabilities and their families.

Chris was honored with a beautiful plaque and special tribute. Chris faithfully serves three school districts in Southern Utah. Chris is the Federal Programs Director in both Kane and Garfield School District's and is also the secondary special education specialist in Iron School District. Fellow administrators shared thoughts about Chris. Kane County School District Superintendent Bob Johnson said: "Chris is so knowledgeable about special education. He's a lifesaver to a small district like us. Chris is a real professional and also extremely professional." Garfield County School District Superintendent Ben Dalton expressed, "Chris has a relentless drive to support teachers in their service to students with disabilities. He always sees the best in others. I've known Chris for 15 years, he's a great friend!" The Special Education Director in Iron County School District, Jennifer Wood said, "Chris is the best mentor a district special education director could ask for."

Thank you Chris for your influence in the lives of students with disabilities and the many people who serve them. We celebrate and appreciate your many contributions!

2. Non-Approved Activities – Risk Management

Circus and Carnivals

Mechanical Amusement Devices

Motorized Sporting Events

Tractor Truck Pulls

Boxing, Wrestling, Hockey, and Contact Karate Events

Rodeos and Roping Events (including practice)

Aircraft and Balloon Events

Professional Sporting Activities

Rap and/or Heavy Metal Concerts

Body piercing
Bungee jumping
Hang gliding
Kayaking
Motorcycle riding
Mountain or rock climbing
Parachuting
Parasailing
Playing in or on any bounce house or other inflatable play structure
Racing using a land vehicle, aircraft, or watercraft
Riding on amusement rides
Scuba diving
Skateboarding
Skydiving
Stage diving or
Tattooing

3. UHSAA Recognition Letter for PHS

UHSAA Recognized Coach Troy Norris for his State Championship in Girls and Boys Track for the 2013-2014 year. Letters of recognition were included on Board Docs.

4. K12 Aventa

Superintendent Dalton provided a Course Listing and Course Catalog from Aventa showing the courses that are available through Aventa. Aventa will replace E2020 for credit recovery. Aventa will also provide online curriculum for teachers to use.

5. Time Force Quote

The Purchase Quote was presented from Qest Time Force for implementing the software and program for a time system throughout the District.

6. Opt Out of Insurance

Utah School Superintendents Association provided a list of districts if and how they allow employees to opt out of insurance in their district. A copy of the document was included on Board Docs.

6. Board Action Items

A. CNP Increase in Meal Prices

Mike Savage made a motion to move this agenda item to the beginning of the Board Action Items. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

This item was moved to the beginning of the Board Action Items so that Leniece Fischer could present and leave. She explained the

reason that meals cost would be increasing by .10 cents per meal on reduced and full-paid.

The Foodservice department also went through the certification process so that reimbursable meals could receive an extra .06 cents per meal. A letter from USOE and the updated lunch prices were included in Board Docs.

Melaney Draper made a motion to accept the cost increases to meet the Federal Government regulations. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

B. Adoption of the 2012-2013 Final Legal Budget

Mike Savage made a motion to accept the final Amended Legal 2012-2013 Budget. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

C. Adoption of the Tentative 2013-2014 Budget

After some discussion of where money could be moved from Buildings to Lane to improve parking lots the Board directed Damon to get an RFP for the project and improvements to the high school tracks. Melaney Draper made a motion to accept the 2013-2014 Budget with the changes and also accept the proposed tax rates. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

D. GCSD Model Policy Update D Section

To this point, there has not been any feedback or suggestions on the "D" policies. The policies have been on the District website for 90 days. A copy of all of the "D" policies was attached to Board Docs. Cheryl Cox made a motion to accept the "D" policies. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

E. GCSD Local Policy BYOD Proposed June Adoption

In June of 2012, the School Board passed the BYOD policy for students. Gerald Talbot, Technology Director, asked the Board to approve a BYOD policy for District employees. The Board asked for input from employees of the District before they made final approval of the policy.

Melaney Draper made a motion to approve the BYOD employee policy. Cheryl Cox seconded the motion. A vote was called for.

Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

F. GCSD Salary Step Placement Policy

A copy of the salary Step Placement Policy was included on Board Docs. Melaney Draper made a motion to accept the Salary Step Placement Policy as provided. The motion died due to lack of a second to the motion. There discussed the policy for a considerable amount of time to try to come to a decision.

Myron Cottam made a motion to accept the Step Placement Policy with a change that includes the following: Part-time employees who work between 20 and 28 hours per week will be considered for step advancement every year, while those who work fewer than 20 hours per week will not be considered for step advancement every year. Cheryl Cox seconded the motion. A vote was called for. Cheryl Cox and Myron Cottam voted Aye. Melaney Draper, Ken Platt, and Mike Savage voted Nay. The motion failed 2-3.

G. Jodi Henrie – Level II License

Myron Cottam made a motion to approve the Level II License for Jodi Henrie. Melaney seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

H. School Safety Plans

Copies of all of the school safety plans were included on Board Docs. Myron Cottam made a motion to approve the School Safety Plans with the understanding that these remain a work in progress. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

I. Fee Schedules for School Year 2013-2014

A copy of the fee schedules from each of the high schools and Panguitch Middle were included on Board Docs. Melaney Draper made a motion to approve the FY14 Fee Schedules with the stipulation that the EHS and BVHS textbook rentals be removed. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

J. GCSD Board Meeting Schedule

A copy of the tentative three year Board Meeting Schedule created by Mike Savage was included on Board Docs.

Myron Cottam made a motion to accept and approve the three year Board Meeting Schedule. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam,

Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

K. 2013-2014 School Calendar

On the previous calendar that was adopted by the Board, it counted a September 31st date as a regular school day. September does not have 31 days so the previously approved calendar only has 179 days. One additional day will need to be added, the suggestion is to add on half of a day on Oct. 17th.

Myron Cottam made a motion to accept the calendar with the change. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Melaney Draper all voted Aye. The motion passed 5-0.

7. Board Discussion Items

A. Building Rental Policy Review

The current building rental agreement has an expiration date of June 30, 2013; the suggested changes to the new policy have been made in red. Superintendent Dalton suggested the building rental policy be considered for adoption in the August Board meeting. The Board asked Superintendent to bring suggestions and costs from an insurance company for liability insurance to the Board meeting in August.

B. "E" Policies-Proposed August Adoption

These policies are available on the District website for public input and to be reviewed in August. These policies deal with instruction and programs. The Board divided the policies to review before the next Board Work meeting is held in August.

C. Local Tax Rate Information

Five tax rates were consolidated in FY 12 they include Recreation, Transportation, Board Approved, K-3 Reading, and 10% Additional Other. All five of these rates were combined into the Board Local Levy .0025 max. The GCSD rate is .00195 which accounts for \$1,088,235. If the Board choose to increase taxes to the max of .0025 it would generate approximately \$306,936.

D. Voted and Board Leeway

In June of 2014 one debt service bond will end and in June of 2015 and additional debt service bond will mature. A copy of the Estimated Assessed Valuations FY12 was included on Board Docs. A copy of the wish lists from each of the schools was also

included. The money collected would go toward providing some of these needs.

C. USBA Leadership Academy

Utah School Boards Association Leadership Academy will be held on September 5-7, 2013 in Heber, Utah. Ken Platt encouraged the three new Board members Melaney Draper, Mike Savage, and Myron Cottam to attend.

D. Boulder Water Shares

Cheryl Cox reported that Boulder is building a new park. Damon Brinkerhoff found five water shares that were purchased in the 1950's. Boulder Town may want to purchase the water shares since the District has a well at the school. Ken Platt suggested that the District look at getting on the culinary system and lease the water shares to the Town of Boulder. The Board will discuss this item in the August Board meeting.

E. CTE Compliance Review

The Board reviewed the CTE Compliance Review conducted by the State of Utah. The report contains data that is specific to individuals so a copy was not included in Board Docs. The Garfield Improvement Plan compiled by Brent Judd was also included.

8. Board Business

A. Set July 2013 School Board Meeting

The Board meeting for July will be held in Escalante, Utah on July 25, 2013 beginning at 4:00PM.

A work meeting will be held on July 25, 2013 at 10:00AM at Escalante High School.

9. Future Board Items

The Board had no discussion at this time.

10. Public Comments

No public comment at this time.

11. Adjournment

Myron Cottam made a motion to adjourn the meeting. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage all voted Aye. The motion passed 5-0.

**NOTICE OF SPECIAL ACCOMMODATION
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.