

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, July 25, 2013
Escalante High School

Board members present: Board President Ken Platt, Vice President Cheryl Cox, Melaney Draper, and Myron Cottam and Mike Savage.

Superintendent Ben Dalton and Business Administrator Kevin Orton were present.

BOARD MEETING

1. Call Meeting to Order

Board President Ken Platt called the meeting to order. There were four members of the public present.

Welcome

Board President Ken Platt extended a welcome to all who were present.

Pledge of Allegiance

There was not a flag available so they did not repeat the pledge.

2. Consent Agenda Items

- A. Approve June 2013 Board Meeting Minutes**
- B. Approve June 2013 Financial Reports**
- C. Approve Hiring Recommendations**

Ken Platt asked a question regarding the Financial Report regarding a Revenue report. Kevin Orton responded that \$176,000 more was received in NESS funding than was reflected in the Budget.

Myron Cottam asked about a \$500 consulting fee on Kevin Orton's credit card. Kevin responded that it was for someone to complete a report that was tied to Federal funding that would have taken him several months.

Myron Cottam made a motion to accept the consent agenda. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

4. Public Comment

No public comment at this time.

Ken Platt asked for a motion to move Terance White to this part of the Board meeting from the Board Action Items. Melaney Draper made a motion to move this item. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

Terance explained Superintendent Dalton had previously contacted him being concerned about the amount that was being charged for architectural and engineering fees for a project that was now not going to happen. Terance explained that they were only billing for the work that had been completed. The District would not be billed for those services that would have happened during the project. Terance explained in great detail each item that was being billed and how it was calculated. He stated that new adjusted bill was calculated at \$44,344.91. He reminded the Board that the contract stated that Naylor, Wentworth, & Lund Architects would receive 8% of the project amount. Superintendent Dalton expressed concern regarding paying 8% when some of the projects items only had one bid. He stated that he felt some of the bids were high and if there was only one bid it seemed unfair for the District to pay without knowing if it was a fair bid. Myron Cottam stated that everything on the bill was under contract. Terance admitted that he should have communicated better to the District the fact that the project was going over the budgeted amount of \$600,000. Superintendent Dalton stated that he felt the project was excessive in design and project could have been scaled back quite a bit. Terance conveyed to the Superintendent and Board that he does not want them to feel that they have been taken advantage of. He said he would be willing to negotiate so that both parties are comfortable. After much discussion about different bid parts of the project,

Mike Savage explained that the Board recognized that the District is obligated to pay for the services that have been completed. Terance stated that Naylor, Wentworth, & Lund have spent a combined 487 hours on the project. Myron Cottam stated that he felt Terance had come to the Board to try to fix things and he felt Terance was willing to work with them. He made a motion to have Superintendent Dalton and Terance to work together to come up with a solution together regarding the fees on the project and to pay the amount they negotiate. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

5. Reports

A. Board Reports

Melaney Draper had no report at this time.

Ken Platt reminded the Board about that he will be attending the Delegate Assembly. The meeting will be held on August 10, 2013 at Utah School Boards Association. Superintendent Dalton will attend also.

Cheryl Cox attended the graduation committee meeting. She wondered if it was worth the District paying for her to go. She felt that she was not of much value to the committee. She stated that she will go to one more meeting and see how it goes.

Mike Savage met with the Textbook Adoption Committee. He said they are concerned with purchasing electronic textbooks only. The committee suggested making sure the teachers had resources available and time to implement electronic textbooks before completely changing. They would like to start with hard copy textbooks to go along with the electronic textbooks for a smoother transition. They suggested going with math first because the elementary schools have already implemented "Go Math" so it would be cheaper to finish the other schools. This would allow the extra money to be put towards next year to adopt a new language book since it would cost more for the entire District to update all together.

Myron Cottam had no report at this time.

B. Capital Projects Update

Damon Brinkerhoff gave an update on the Bryce Valley Elementary Boiler system. He recommended installing two boilers for efficiency and having a backup system. The Board asked if it would be possible to use the old boiler as the backup part of the system. The quote was included on Board Docs. The Board asked Damon to get a recommendation from Carl regarding whether to go with propane or diesel and look at using the old boiler.

The bids for PMS and PES parking lots were also discussed. The bid from Garfield Ready mix, using 6" of concrete, came in cheaper than the bid from Western Rock Products using 3" of asphalt. Both bids were included on Board Docs.

Cheryl Cox made a motion to accept the bid from Garfield Ready Mix. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

Damon also gave the bids for resurfacing the track at Panguitch High. He recommended using the Track Doctor for the project and having an 18% contingency for any unforeseen work. The County has agreed to remove the existing rubber surface that will save the District \$12,000.

Myron Cottam made a motion to accept the bid from Track Doctor. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

FOR INFORMATION - Damon delivered caramel popcorn balls and thank you cards from the Panguitch FCCLA chapter for their sponsorship to help students go to the National Competition.

The Board thanked Damon for his hard work.

C. Superintendent's Report

1. Regional Training-School Trust Land/School Community Councils

The State Office of Education will be offering a Regional Training in eight locations across the state in September. The training is for district contacts and others that provide training for and/or work with the School LAND Trust Program and school community councils. The trainings are scheduled for September 26, 2013 from 2:00 – 4:00 pm, before districts provide the required annual training for their councils.

2. GCSD K-3 Reading Report to USOE

A copy of the Garfield School District reading achievement report that was submitted to the State Office of Education was attached to Board Docs. All students in the District reached the reading goal for 3rd grade.

3. Garfield County Prep Work

Superintendent Dalton attended the Garfield County Commissioner's meeting and asked them if they would be willing to help the School District do the prep work for the Panguitch Middle and Panguitch Elementary parking lot. He also asked them for help removing the track surface at Panguitch High School. The Commissioners said they would be willing to help with the projects. The District would like the Commissioners to know how much we appreciate their help Superintendent Dalton will also send a letter of appreciation. A rough estimate in the savings to the School District will be about \$60,000.

4. School Board Compensation Summary

A copy of the State of Utah's School Board compensation was attached to Board Docs. Garfield School District Board received the lowest compensation in the State.

5. FTE Request

A copy of the full time equivalent employees in the District for the past eight years was attached to Board Docs. Currently, the District has fewer employees than over past eight years.

6. Testing Update – Scores for Praxis Tests

The required passing scores on the Praxis are changing to reflect changes in the assessment and in the required knowledge of teachers due to the new core. A copy was attached to Board Docs.

7. Educator Evaluation Plan

Superintendent received the following letter from the State Office of Education: The PEER Committee reviewed all of the district educator evaluation plans recently May 29th. The Committee used the lens of baseline data, meaning that we didn't expect plans to be fully fleshed out; but at least addressing the required elements as to how they were being developed or any decisions that had already been made. We determined three categories for the plans: 1) fully compliant with no adjustment needed, 2) compliant with minor clarifications, 3) non-compliant, needing assistance, and a resubmission of plan.

Your plan was found to be fully compliant with no adjustment needed. Congratulations on your thoughtful work thus far. We look forward to hearing about your progress and supporting you in your future endeavors.

8. LSTA Regional eBook System Grant

A copy of the grant was attached to Board Docs. Garfield School District is among the other districts in the Region to participate in this grant project. SEDC provided the narrative part of the application.

6. Board Action Items

A. Bus Purchase

The following recommendation came from Transportation Director, Curtis Barney: The following bus bids have been turned in for a new activity bus. Thomas: \$120,105, Blue Bird: \$121,271. After carefully looking over both bids and consulting with our bus mechanic, it is my recommendation that we accept the bid from Bryson Sales for the Blue Bird bus for the following reasons: The Blue Bird bus is a Demo bus currently sitting in Centerville, Utah and will have a \$0.00 delivery charge, where Thomas will have a \$2,900 delivery fee. Blue Bird bid includes Interior Luggage racks, Thomas cost would be \$2,400. Our mechanic recommends Blue Bird for an activity bus, better parts and service and 95% of Garfield and Piute bus fleet is Blue Bird, who he is contracted to work for. The Blue Bird Demo can be ready for us to use in August, where Thomas bus will be sometime in November.

Just for your information the Demo bus has 2,980 miles if the board wants to know. For these reasons I would like to see us purchase the Blue Bird bus From Bryson sales.
Thanks, Curtis Barney, Transportation Director
Myron Cottam made a motion to accept the bid for the Blue Bird bus. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

B. GCSD Online Enrollment Policy

A copy of the Online Enrollment Policy was included on Board Docs. The Board will review the policy and bring back any changes in the August meeting with the intention to approve the policy in August.

C. Proposed Changes in Extracurricular Transportation

A copy of the suggestions made by the committee, including coaches, to save money on transportation costs for extracurricular activities, were included on Board Docs. Also, a copy of the cross country schedule was given to the Board for approval.
Myron Cottam made a motion to instruct the transportation director to work with schools to combine trips when possible. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

D. Bryce Valley Elementary Architect Fee

This item was discussed prior to Board Reports.

E. 2014 Chevrolet Suburban State Contract

A copy of the State Contract Pricing was attached to Board Docs. A Suburban would be located at each high school and two at the District Office for use throughout the District. Cheryl Cox made a motion to purchase four Chevrolet Suburban's when the funds were available. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

F. GCSD Student Handbook

Melaney Draper made a motion to approve the Student Handbook for the 2013-2014 school year. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam,

Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

At this point, Superintendent Dalton told the Board that Mr. Quarnberg would be the Principal at Panguitch Middle School and Mr. Reynolds would be full-time at Panguitch Elementary.

G. Summer Ag Program

Mike Savage made a motion to accept the Summer Ag Program and contract for Ralph Perkins. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

H. Wireless Bid Approval

A copy of all three bids was attached to Board Docs. Gerald Talbot recommended using Keith Parsons. Cheryl Cox made a motion to accept the low bid from Keith Parsons at Wireless LAN Professionals. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

I. Preschool Program Fees

Preschool fees will be increasing in the Special Ed Preschools in Panguitch and Bryce Valley Elementary. Melaney Draper made a motion to accept the fee increase so that the letter from Chris Kupfer could be sent to parents. A copy of the letter was attached to Board Docs. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

J. Bryce Valley Elementary Boiler

Discussion and motion was made during the Capital Project Update portion of the meeting.

K. Panguitch Middle and Panguitch Elementary Parking Lots

Discussion and motion was made during the Capital Project Update portion of the meeting.

L. Panguitch High Track

Discussion and motion was made during the Capital Project Update portion of the meeting.

M. Online Class Vendor RFP

The District has issued an RFP for vendors to submit proposals for the Online Class Vendor. The RFP will be due on August 1, 2013. Mike Savage made a motion to allow Superintendent Dalton to choose an Online Class Vendor. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Melaney Draper, and Mike Savage all voted Aye. The motion passed 5-0.

7. Board Discussion Items

A. "E: Policies – Proposed August Adoption

These policies are available on the District website for public input and to be reviewed in August. These policies deal with instruction and programs. The Board divided the policies to review before the next Board Work meeting is held in August.

B. R-277-113 Fiscal Policies and Accountability

State Board of Education Rule 277-113 LEA Fiscal Policies and Accountability requires all LEAs to adopt LEA specific policies regarding cash receipts, cash disbursements, fundraising, and donations by September 15, 2013. As part of this rule, the Board of Education will provide model policies that LEAs can utilize when revising or drafting these required policies. The Board would like this to be adopted in the August Board meeting.

The Board directed Kevin Orton to have these policies ready for the August meeting so that they could be approved in the September meeting.

C. GCSD Debt Service Payments

A copy of the GCSD Debt Service Payments was included on Board Docs.

D. Building Use Policy Review

A copy of the Building Use Policy was included on Board Docs. It has also been on the District website for public review. The Board will approve the policy in the September Board meeting.

E. State Vehicles Contract

Discussion and motion was made during the Board Action Items portion of the meeting.

8. Board Business

A. Set August 2013 School Board Meeting

The Board meeting for August will be held in Tropic, Utah on August 15, 2013 beginning at 4:00PM.

A work meeting will be held on August 13, 2013 at the District Office in Panguitch, Utah beginning at 6:00PM.

9. Future Board Items

The Board had no discussion at this time.

10. Public Comments

No public comment at this time.

11. Adjournment

Melaney Draper made a motion to adjourn the meeting. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage all voted Aye. The motion passed 5-0.

**NOTICE OF SPECIAL ACCOMMODATION
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.