

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, September 19, 2013
Antimony Elementary School

Board members present: Board President Ken Platt, Vice President Cheryl Cox, and Myron Cottam and Mike Savage. Melaney Draper was not present.

Superintendent Ben Dalton and Business Administrator Kevin Orton were present.

BOARD MEETING

1. Call Meeting to Order

Board President Ken Platt called the meeting to order.

Welcome

Board President Ken Platt extended a welcome to all who were present.

Pledge of Allegiance

Cheryl Cox led the Pledge of Allegiance.

Board Goals

The Board discussed options to better publicize the Board meetings. Superintendent Dalton told the Board that the audio recording of the meetings will now be on the District website.

The Board also discussed the upcoming Community Council training that is coming up in October. Superintendent Dalton reported that the schools are doing much better at holding their meetings and using the Community Councils on their hiring committees. Superintendent also stated that there would be District training in October also. Cheryl Cox asked for a list from each of the schools of their Community Councils. Myron Cottam suggested using these groups to come up with a needs assessment for different issues faced in each school such as broadcasting classes.

GCSD Board Handbook

No changes at this time.

2. Budget Hearing

Myron Cottam made a motion to go into the Budget Hearing. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

Superintendent Dalton and Kevin Orton discussed the items that were being revised. Kevin Orton stated that retirement and social security amounts were not previously added in the Budget. Also, \$20,000 was added for the School Resource Officer. This money comes from the State as Intervention money. Part of the intervention money will also be used for intervention paras within the schools. Deputy Dunton will be the School Resource Officer for this year.

Curtis Barney received a letter stating that his Adult Ed Budget will receive more funds from the State and that amount was revised to \$13,832.

The purchase of the pool was shown at \$180,000 instead of \$181,000 and that amount was revised.

Cheryl Cox made a motion to close the Budget Hearing. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

Mike Savage made a motion to accept the revisions that were discussed in the Budget Revision Hearing. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

3. Consent Agenda Items

- A. Approve August 2013 Board Meeting Minutes**
- B. Approve August 2013 Financial Reports**
- C. Approve Hiring Recommendations**
- D. Letter of Resignation**

Cheryl Cox made a motion to accept the August Consent Agenda as presented. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

4. Public Comment

There was no public comment at this time.

5. Voted Local Levy Update

Superintendent Dalton reviewed and discussed the information distributed, by pamphlet, by the School District regarding the Voted Local Levy. The pamphlet has been sent to all box holders in Garfield County.

6. Reports

- A. Board Reports**

Melaney Draper was not present.

Ken Platt attended the USBA training. He reported that Wasatch District has moved to implementing eBooks. Ken stated that he would encourage the District to look into contacting them and learning more regarding their approach to eBooks.

Cheryl Cox did not have a report at this time.

Mike Savage attended the UHSAA meeting. He stated that they have contracted to televise the games and an APP will be available for game updates from UHSAA. The catastrophic insurance rates went up approximately \$45,000. It will be partly covered by the endowment fund and UHSAA with only a small portion coming from schools. He also attended the School Board training.

Myron Cottam attended the USBA training. He stated the training was excellent with good interaction.

B. Superintendent's Report

1. Parent Committee to Review SAGE Testing Questions

Superintendent Dalton said that 15 people will be invited to attend and encouraged the Board to let people in their areas know of the opportunity. The application was attached to Board Docs. Utah Code 53A-1-603 directs that the Utah State Board of Education "require each school district and charter school, as applicable, to administer a computer adaptive assessment system." The law also establishes a committee of 15 parents of Utah public education students to review all computer adaptive test questions, as outlined below.

(9) (a) The State Board of Education shall establish a committee consisting of 15 parents of Utah public education students to review all computer adaptive test questions.

(b) The committee established in Subsection (9)(a) shall include the following parent members:

(i) five members appointed by the chair of the State Board of Education;

(ii) five members appointed by the speaker of the House of Representatives; and

(iii) five members appointed by the president of the Senate.

(c) The State Board of Education shall provide staff support to the parent committee.

(d) The term of office of each member appointed in Subsection (9)(b) is four years.

(e) The chair of the State Board of Education, the speaker of the House of Representatives, and the president of the Senate shall adjust the length of terms to stagger the terms of committee members so that approximately 1/2 of the committee members are appointed every two years.

(f) No member may receive compensation or benefits for the member's service on the committee.

2. SB 271- Grading Schools

Information for each school and the school grade was included on Board Docs. There was also an article in the Garfield Insider with information on each school.

3. Go Math! Training

Superintendent Dalton stated that Go Math! is the new math core book for this year. Julie Allen at Antimony Elementary piloted the textbooks last year and had a great experience with them. The District purchased the curriculum to use beginning this school year. Go Math! Trainings have been held in each of the areas from the vendor to help teachers with materials and use.

4. USOE Class Size and FTE Report

A class size report and a student/teacher ratio report were included on Board Docs. Superintendent Dalton discussed the numbers provided with the Board. The information came from the Utah State Office of Education.

5. GCSD Receives eBooks Grant

The grant of \$25,000 will allow the District to purchase eBooks. The District is working with SEDC to get the books.

6. eSTRIDE

A copy of the grant summary was included on Board Docs. This item was previously discussed in the August Board meeting.

7. USOE Fundraisers Best Practices

Superintendent Dalton provided a link on Board Docs for Board members to review regarding these "best practices".

8. Grand Canyon

Superintendent Dalton provided a flyer on Board Docs that explained the opportunities for schools and classes to take field trips in Grand Canyon.

7. Board Action Items

A. R277-113 Fiscal Policies and Accountability – Adoption

The Utah State Board of Education recently adopted administrative rule R277-133 "LEA Fiscal Policies and Accountability". This rule requires all LEA's to formally adopt and implement policies

regarding the management and use of public funds, and it sets forth relevant responsibilities of both the Board and LEAs.

A copy of the required responsibilities was included on Board Docs.

Myron Cottam made a motion to adopt the LEA Fiscal Policies and Accountability policy. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

B. Building Rental Policy - Adoption

Ken Platt shared a letter received from Daniel Cloud. The Board discussed changing the placement of some of the items in the policy. They also discussed the amount of the rental per day and as an ongoing rental. The rate would be \$25 for the first time and \$10 for each occurrence thereafter.

After a significant amount of discussion between the Board and public members, Cheryl Cox made a motion to accept the policy with the following changes: moving general insurance to #7, moving school functions to the top in introduction and with the change that the fee structure will be \$25 for first use per year with an additional \$10 each use thereafter. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

C. Home School Requests

Ken Platt would like a letter included with their waiver that invites those who are participating in home school to come back to the District for school.

Myron Cottam made a motion to accept the home school request. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

D. Propane RFP Information

Superintendent Dalton explained the bids that were accepted from Amerigas, Garkane, and Blackburn. Copies of all of the bids were included on Board Docs. Marilyn Twitchell and Damon Brinkerhoff made a spreadsheet to help see the use and estimated costs at each location. A copy was included on Board Docs.

Cheryl Cox made a motion to accept the bid from Garkane as the District vendor as they were very close to the low bid, tanks would not have to be removed, and they are a local company that has interest in and benefits the community with great service in the past. Mike Savage seconded the motion. A vote was called for.

Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

8. Board Discussion Items

A. CRT Data SY 2012-2013 and CTE Testing Summary

The CRT Data for each school was included on Board Docs. Superintendent Dalton explained how each school compared to others within the District and within the State. In the CTE classes on the old schedules Garfield County School District tested 676 students with 24% passing. On the new 10 period Block, 906 skill cert tests were given with 32% passing.

B. Contract with Panguitch City

A copy of the contract between Panguitch City and the Garfield School District was included on Board Docs.

C. ACT Testing Data

Superintendent Dalton shared information provided by the Utah State Office of Education regarding the ACT Scores for the class of 2013. Utah received the highest average score on the ACT exam among the nine states that showed statistical full participation. A copy of the letter with the scores and also a copy of the College Readiness Letter were included on Board Docs.

D. Capital Project Update

Myron Cottam made a motion to accept the contract with SR Mechanical to remove the boiler at Bryce Valley Elementary for \$111,700. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

Damon Brinkerhoff also updated the Board on the parking lots at Panguitch Elementary and Panguitch Middle school. He said the striping would be completed soon. The track at Panguitch High School will also be started within two weeks. Damon said he is also working on bids for lighting in the Escalante and Bryce Valley gyms and cooling for the auditorium at Bryce Valley High School. The Board also discussed looking at the problem of student pick up at Escalante Elementary. They will be looking for a way to resolve the problem.

E. Diesel State Contract Information

Marilyn Twitchell prepared a spreadsheet of the District diesel usage and costs and was included on Board Docs. This was an informational item for the Board.

F. "F" Policies – Proposed October Adoption

The "F" policies will be considered for adoption in the October Board meeting. Copies of all of the "F" policies were included on Board Docs.

G. PHS Accreditation Report

Panguitch High School was accredited by AdvancED, the Northwest Accreditation Commission. The state council made the recommendation for the accreditation. A copy of the Accreditation letter was included on Board Docs.

H. Garfield Voted Local Levy Resolution

A copy of the Garfield Voted Local Levy Resolution was included on Board Docs.

I. Local Tax Effort by District

Kane School District Business Administrator, Cary Reese, prepared a graph showing the Local Tax Effort of each school district in the State. A copy of the chart was included on Board Docs.

J. Board Compensation

If the Board were to change their compensation they would have to follow the steps as outlined by the State.

53A-3-202. Compensation for services -- Additional per diem -- Approval of expenses.

(1) Each member of a local school board, except the student member, shall receive compensation for services and for necessary expenses in accordance with board compensation schedules adopted by the local school board in accordance with the provisions of this section.

(2) Beginning on July 1, 2007, if a local school board decides to adopt or amend its board compensation schedules, the board shall set a time and place for a public hearing at which all interested persons shall be given an opportunity to be heard.

(3) Notice of the time, place, and purpose of the meeting shall be provided at least seven days prior to the meeting by:

(a) (i) publication at least once in a newspaper published in the county where the school district is situated and generally circulated within the school district; and

(ii) publication on the Utah Public Notice Website created in Section **63F-1-701**; and

(b) posting a notice:

(i) at each school within the school district;

(ii) in at least three other public places within the school district; and

(iii) on the Internet in a manner that is easily accessible to citizens that use the Internet.

(4) After the conclusion of the public hearing, the local school board may adopt or amend its board compensation schedules.

(5) Each member shall submit an itemized account of necessary travel expenses for board approval.

(6) A local school board may, without following the procedures described in Subsections (2) and (3), continue to use the compensation schedule that was in effect prior to July 1, 2007 until, at the discretion of the board, the compensation schedule is amended or a new compensation schedule is adopted.

K. USBA Fall Regional Meeting

The Fall Regional USBA meeting will be held on October 2, 2013 in Cedar City, UT at the Iron District office.

L. Mileage Reimbursement

Kevin Orton attached a copy of Emery School District's mileage reimbursement. The Board discussed the rate that is reimbursed when a someone takes their own car and a District car is not available. The Board asked Superintendent to make the changes on the reimbursement request and bring to Board meeting in October. They would like to have the rate increased to the IRS amount for reimbursement which would be .56 per mile. The rate would be paid if someone took their own car because a District car was not available. The amount would be half (.28) if they took their own car and a District car was available.

M. ISQ Survey

ISQ is a comprehensive survey that is available for districts to use to survey parents. This would take care of the parent survey that will be required for the State Office of Education. The cost of the survey would be \$1.50 per student. The Board felt that this would be a good choice for the District instead of the District making a survey on their own.

N. General Obligation Bonds

Information regarding early pay-off and debt service was presented to the Board. A copy of the information was included on Board Docs.

8. Board Business

A. Set October 2013 School Board Meeting

The Board meeting for October will be held in Panguitch, Utah on October 24, 2013 beginning at 4:00PM.

A work meeting will be held on October 22, 2013 at the District Office in Panguitch, Utah and via E-Reach beginning at 4:00PM.

9. Future Board Items

The Board had no discussion at this time.

10. Public Comments

No public comment at this time.

11. Adjournment

Myron Cottam made a motion to adjourn the meeting. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage all voted Aye. The motion passed 4-0.

**NOTICE OF SPECIAL ACCOMMODATION
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.