

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, August 16, 2012
Boulder Elementary School

Board members present: Board President Ken Platt, Vice President Gregg Christensen, Cheryl Cox, and Kay Englestead. Brian Bremner was not present.

Superintendent Ben Dalton and Business Administrator Kevin Orton were present.

BOARD MEETING

1. Call Meeting to Order

Board President Ken Platt called the meeting to order. There were three people from the public present at the 5:00PM start time.

Welcome

Board President Ken Platt extended a welcome to all who were present.

Pledge of Allegiance

Cheryl Cox led the Pledge of Allegiance.

2. Agenda Changes

There were no agenda changes.

3. Consent Agenda Items

- A. Approve July 2012 Board Meeting Minutes**
- B. Approve July 2012 Financial Reports**
- C. Item Specific Budget Changes – No changes.**

Cheryl Cox asked about the amount paid for QuickBooks and Superintendent Dalton explained that Bryce Valley High school had received additional help to close out their year.

Cheryl Cox made a motion to approve the consent agenda. Gregg Christensen seconded the motion. A vote was called for. Ken Platt, Gregg Christensen, Cheryl Cox, and Kay Englestead all voted Aye. The motion passed 4-0.

4. Public Comment

No public comment at this time.

5. Superintendent's Report

a. Federal Sequestered Funds

Superintendent Dalton made the Board aware of possible financial short falls in the 2013-2014 school year on the federal level. The tables show if we receive an 8% cut it would be approximately (\$45,646); if a 16% cut was handed down it would be (\$91,292). These issues will need to be addressed in the FY 14 budget. We have planned a 10% cut in February for FY 13.

b. Certified Tax Rate

A copy of the Tax Rate Summary was included in the Board Packet.

c. Teacher of the Year Nomination

Superintendent Dalton selected Julie Allen to be nominated as teacher of the year to the USOE. Mrs. Allen is one of the final 3 teachers in the state and will be interviewing with the USOE this week.

d. 2012-2013 Schedule

Superintendent Dalton met with the principals to solidify a schedule for the Schools in the Garfield School District. At the conclusion of the meeting all of the principals agreed with the times and schedule. A copy of the schedule was included in the Board packet.

e. Capital Projects Update

The curb and gutter project at PES is completed. The carpet has been removed at PMS, PES and PHS in the areas the board approved new carpet. The epoxy finish is complete in the auditorium. All carpet should be installed no later than Friday, August, 17th. All gym floors are refinished. Some of the floors had to be re-sanded and finished with a water base product. The floors look very nice and our custodians should be complimented on their efforts. The relighting project at PHS is starting this week. It will not interfere with regular classes, as most of the work will be done in the evenings. The heating and cooling system is nearly completed at PHS; the gym is the only portion needing completion. All classrooms are finished and working with heating and cooling. The resurfacing of parking lots that were approved in the last meeting has started in the district.

6. Discussion and Action Items

a. National Youth Leadership Forum on Medicine

Superintendent Dalton gave the Board a copy of an email that he received from Rowdy Miller. He stated that he was unable to attend the National Forum this year but, the funds have been transferred to next year and he will attend during the summer of 2013. He asked if the Board would like him to give the money back that was donated by the District, or if he would be able to keep the money for next year. Ken Platt recommended having Rowdy return the money. Cheryl pointed out that if there are any policy changes before next year that

would alter the Board's decision regarding giving donations that it will be the risk of Rowdy not taking the money this year. Cheryl Cox made a motion to require Rowdy Miller to return the money back to the District. He may return to ask for a donation next year. Kay Englestead seconded the motion. A vote was called for. Ken Platt, Greg Christensen, Cheryl Cox, and Kay Englestead all voted Aye. The motion passed 4-0.

b. Approve Hiring Recommendations

Hiring documentation and authorization forms were included in the Board packet. The recommendations are as follows:

LaNae Cloud as a teacher at Bryce Valley Elementary. Panguitch Elementary recommends Lesa Taylor as a teacher paid out of trust lands funds for one year only. Janece Pollock is recommended as the secretary at Bryce Valley Elementary. Michelle Belliston will be paid out of trust lands to teach music at Antimony Elementary two hours per week. Heather Goldthorpe is recommended as the Science/Math teacher at Panguitch High School. There were several others who were also presented for approval that were included in the Board packet. Gregg Christensen made a motion to approve the hiring recommendations including Alyssa Thompson. Cheryl Cox seconded the motion and a vote was called for. Ken Platt, Greg Christensen, Cheryl Cox, and Kay Englestead all voted Aye. The motion passed 4-0.

c. Negotiations

Superintendent Dalton recommended giving steps and lanes before the September payroll so that the pay would be current and would not have to be figured retroactively.

Superintendent Dalton explained one of the items being negotiated was the amount of sick leave days that could be accumulated. GEA would like an employee to be able to carry as many as they earn over the years, but still only be able to be paid out for a maximum of 60 days. Superintendent Dalton stated that it would not hurt the District unless there was someone that had a long-term illness. The Board discussed setting a limit and decided that the maximum an employee could accumulate would be 180 days.

Cheryl Cox stated she would not like to give steps, but feels that negotiations would not pass. She stated that she is still nervous about the finances of the District at this time. She does feel that lanes are very important and that they must be awarded. Gregg Christensen stated that he felt everyone should be rewarded not just those who were able to go back to school. Ken Platt stated that if the District gave the 4% bonus this year that amount would also be helping make up the cut those employees previously took.

Kay Englestead suggested that steps and lanes be awarded because the District is already behind in awarding them. Cheryl Cox made a motion to accept steps and lanes in the negotiation process to be able to have them in place before the September payroll. Kay seconded the motion and a vote was called for. Ken Platt, Cheryl Cox, and Kay Englestead all voted Aye and Gregg Christensen abstained. The motion passed 3-0-1.

d. Document Solutions Bid

Cheryl Cox stated that her sister is a Xerox dealer so, she checked the price. There may be a possibility that she could save \$3600 on each machine on Monday, but they had to wait to see if they got the contract. She stated that Document Solutions may say the machines were refurbished, but they do not remove any moving parts.

Superintendent stated that the District has been very satisfied with the service that Document Solutions has offered. He recommended that the Board approve at least two machines; one for Escalante Elementary and one for Panguitch Elementary.

Cheryl Cox made a motion to wait until Monday to see if the District could receive a \$3600 reduction on the cost of the machines from Monday. If the price is not less, go with Document Solutions.

Gregg Christensen seconded the motion. Kay Englestead asked what Superintendent what he felt was best. Superintendent Dalton stated he would like to save the money, but that there may be an issue using two different vendors with contracts and service agreements.

A vote was called for. Cheryl Cox voted Aye. Gregg Christensen and Kay Englestead voted Nay. Ken Platt abstained. The motion failed 2-1-1.

Gregg Christensen made a motion to accept the bid from Document Solutions. Kay seconded the motion. A vote was called for. Ken Platt, Kay Englestead, and Gregg Christensen vote Aye. Cheryl Cox voted Nay. The motion passed 3-1.

e. Feasibility Study

A 30 page comprehensive study was given to the Board and included in the Board Packet. Mr. Richard Reeder and Mr. Ladd Birch explained in great detail the options that were being presented in the feasibility study. Board members were able to ask several questions throughout the presentation regarding the different equipment and options. The report stated, "The intent of this study is to provide preliminary "ballpark" estimates of first costs and energy costs associated with the proposed mechanical system types being

recommended. While the preliminary recommendations in this report have been reviewed for technical accuracy and are believed to be reasonably accurate, the findings are preliminary estimates and actual results may vary. All savings and cost estimates in the report are “ballpark” and for informational purposes, and should not to be construed as final construction costs or actual utility bills. The information is best viewed as a comparison of the costs and energy usage between the systems being evaluated. The differences between system evaluations provides a good tool to “weigh” the pros and cons of each system and help determine the solution that will best meet the objectives of the project. All of the modeling parameters contained in the five systems (i.e. building construction, internal loads, occupancy schedules, weather, etc.) are kept the same. By keeping the basic modeling parameters of each of the systems consistent and changing only the specific mechanical system variables we are able to calculate the effects the different systems have on the overall building energy usage.

After the presentation and discussion, Superintendent Dalton complimented Mr. Reeder and Mr. Birch for the report and its simplicity and readability for understanding. The Board made a decision to think about the options and make a decision at the following Board meeting in September.

7. Personnel

A. Employee Letters

Superintendent Dalton provided letters that he had composed to give to all of the new employees stating the agreements under which they were hired. A copy of each letter was provided for the Board in their packet. Cheryl Cox made a motion to accept the letters with the recommended changes and reduce the hours and benefits of Tenisa Quilter. Kay Englestead seconded the motion and a vote was called for. Ken Platt, Greg Christensen, Cheryl Cox, and Kay Englestead all voted Aye. The motion passed 4-0.

B. Background Checks

Gregg Christensen made a motion to reject the hiring of the employee presented to be a substitute at Bryce Valley. Kay Englestead seconded the motion. A vote was called for. Ken Platt, Greg Christensen, Cheryl Cox, and Kay Englestead all voted Aye. The motion passed 4-0.

8. Board Business

A. School Board Reports

Gregg Christensen reported that he had UHSAA meeting next week. He will report when he returns.

Kay Englestead he reported that he participated in job interviews in Panguitch and stated that several of the applicants were not qualified. SUU recommended a student that just graduated and she was offered the position.

Cheryl Cox stated how invaluable it is having community members be a part of the interview process. She stated that there was an excellent committee for the Boulder Elementary head teacher position. The power of the community involvement is really important.

Ken Platt stated that he attended the USBA on Friday and Saturday. There are two main items that they will take to the legislators. He mentioned the one that he was interested in was the one that allows Districts to hire paras for more hours but still not be paid retirement benefits.

At this time, the Board did not go into an Executive Session but discussed items without mentioning names. Superintendent Dalton discussed charges that are pending against the District. He stated that the District Office would be spending a large amount of time to copy all of the information that was being requested.

A part-time employee has been receiving insurance benefits as a dual single rate and paying for half of the cost. The Board made the decision to not continue this benefit. The Superintendent stated he would contact USBA to see if the District could offer all part-time employees the option to buy their insurance. Superintendent Dalton stated that his concern would be that those employees that did not make very much that their whole check would be going to insurance premiums. This could become a problem if people did not pay and the District would become a collection agency. Kay Englestead made a motion to make all employees equal with pay and benefits. Gregg Christensen seconded the motion. A vote was called for. Ken Platt, Greg Christensen, Cheryl Cox, and Kay Englestead all voted Aye. The motion passed 4-0.

B. Set September 2012 School Board Meeting time, date, and location

The Board set the next Board meeting for September 20, 2012 in Panguitch as according to the schedule. The meeting will begin at 5:00PM.

9. Public Comments

There were no public comments.

10. Adjournment

Gregg Christensen made a motion to adjourn the meeting. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Greg Christensen, Cheryl Cox, and Kay Englestead all voted Aye. The motion passed 4-0.

**NOTICE OF SPECIAL ACCOMMODATION
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.