

**SCHOOL BOARD MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

October 25, 2016

Garfield School District Office, 145 E Center Street, Panguitch, UT 84759

Board members present: President Ken Platt, Vice President Cheryl Cox, Melaney Draper, Mike Savage, and Myron Cottam.

Superintendent Tracy Davis and Business Administrator Patty Murphy were present.

**BOARD MEETING**

**1. Open Meeting**

Ken Platt opened the meeting at 4:00 pm.

**2. Welcome**

Ken Platt extended a welcome to all who were present.

**Pledge of Allegiance**

Mike Savage led the pledge of allegiance.

**3. Consent Agenda Items**

**A. Approve September 2016 Financial Reports**

The September 2016 Financial Reports were reviewed.

**B. Approve School Board Meeting Minutes**

The September 2016 school board minutes were e-mailed for approval.

**C. Approve Hiring Recommendations**

Nick Matthew - District Maintenance Assistant  
Michelle Zubia – Para—Bryce Valley Elementary  
April Lefevre -- Substitute Teacher—Bryce Valley High  
Bailey Duthie -- Substitute Teacher—Escalante Elementary  
Deni Slack – Para—Escalante Elementary  
Jessica Bartlett – Para—Escalante Elementary  
Kathy Griffin – Para—Escalante High School  
Mary Knaphus – Para—Escalante High School  
Marilyn Marshall - Substitute Teacher—Panguitch Elementary  
Rowdy Miller - Substitute Teacher—Panguitch Elementary

**D. Letters of Resignation**

Greg Allen—Escalante High School, Language Arts Teacher  
Jessica Bartlett—Para—Bryce Valley Elementary  
Jennifer Fischer—Distance Learning—Panguitch High/Middle School

**E. Letter of Recognition**

None at this time.

**F. Home School Affidavit**

Three home school affidavits were reviewed.

Melaney Draper made a motion to accept the Consent Agenda. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Mike Savage, and Myron Cottam voted Aye. The motion passed 5-0.

**4. Public Comment**

None at this time.

**5. Reports**

**A. School Board Report**

Melaney Draper went to UVU and Snow College with Gary Bennet and a group of students to explore alternative education opportunities.

Mike Savage had nothing to report.

Ken Platt inquired about possible legal action between a student and teacher.

Myron Cottam attended a legislative session in Cedar.

Cheryl Cox reported that there will be a new board member training December 2-3. Southwest ATC will have a breakfast to meet the new president on November 10 from 7:30-9:00 a.m.

**B. October 1 Enrollment**

Business Administrator Patty Murphy discussed this year's enrollment count, as well as enrollment projections. Enrollment is down 18 students from last year.

**C. FY16 Annual Financial and Annual Program Reports**

Patty Murphy presented the financial reports from FY16. The Garfield School District is in a good financial position.

**D. Educator Contracts**

Patty Murphy presented the educator contracts to be signed.

**6. Superintendent's Report**

**A. Review Garfield APT Plan**

Superintendent Davis reviewed the new Academic Pathway to Teaching Licensure Program from USBE. The Garfield School District plan was also reviewed.

**B. School Community Council Updates**

The community council Trust Lands plans were reviewed.

**C. School Grades, PACE and SFAR Data**

Superintendent Davis reviewed summary data for each of the schools in the Garfield School District. The information is available on the School District web page.

**7. Board Action Items**

**A. UCA Approval**

The UCA is the funding document for all of the federal programs in the state grant funds. The District Office recommends approval of the UCA as given by Mr. Kupfer.

Myron Cottam made a motion to approve the UCA as submitted. Melaney Draper seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, Myron Cottam, and Mike Savage voted Aye. The motion passed 5-0.

**B. Approve Athletic Schedules**

The athletic schedules were reviewed.

Melaney Draper made a motion to approve the athletic schedules. Cheryl Cox seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper Mike Savage, and Myron Cottam voted Aye. The motion passed 5-0.

**C. DCHD Lane Change Policy**

Patty Murphy reviewed the revised Lane Change policy.

Cheryl Cox made a motion to approve the Lane Change policy effective the beginning of the current school year. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper Mike Savage, and Myron Cottam voted Aye. The motion passed 5-0.

**8. Board Business**

**A. Set Next Month's Meeting**

The next board meeting is November 15 in Escalante at 4:00 p.m.

**B. Business Administrator Evaluation**

The Business Administrator evaluation process was discussed. The superintendent will review the evaluations.

Cheryl Cox made a motion to take a dinner break. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper Mike Savage, and Myron Cottam voted Aye. The motion passed 5-0.

**C. Master Boards Award**

The Master Boards Award was reviewed.

**D. Future Board Items**

No future board items were discussed at this time.

**9. Public Comments**

No public comments at this time.

**10. Executive Session**

- A.** Discussion of the character, professional competence, or physical or mental health of an individual. Strategy session to discuss the purchase, exchange, or lease of real property. Strategy session to discuss collective bargaining.

Melaney Draper made a motion to go into an Executive Session for Discussion of the character, professional competence, or physical or mental health of an individual, possible purchase of property. Strategy session to discuss collective bargaining. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper Myron Cottam, and Mike Savage voted Yes. The motion passed 5-0.

Melaney made a motion to come out of the Executive Session. Cheryl seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, and Myron Cottam voted Aye. The motion passed 4-0. Mike Savage left prior to voting.

#### **11. Adjournment**

Myron made a motion to adjourn the meeting. Melaney seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Melaney Draper, and Myron Cottam voted Aye. The motion passed 4-0.

#### **NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.