

**SCHOOL BOARD MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

January 19, 2017

Escalante High School, 800 East Hwy 12, Escalante, UT 84726

Board members present: President Ken Platt, Vice President Cheryl Cox, Frank Houston, Mike Savage, and Myron Cottam.

Superintendent Tracy Davis and Business Administrator Patty Murphy were present.

**BOARD MEETING**

**1. Open Meeting**

Ken Platt opened the meeting at 3:35 pm.

**2. Welcome**

**A. Welcome**

Ken Platt extended a welcome to all who were present.

**B. Pledge of Allegiance**

Myron Cottam led the pledge of allegiance.

**C. Oath of Office Administration for New Board Members**

The Oath of Office was administered by Patty Murphy to Frank Houston, Mike Savage and Myron Cottam.

**D. Election of President and Vice President Positions**

Myron Cottam nominated Cheryl Cox for Board President. The motion was seconded by Frank Houston. Because only one person was nominated, the business administrator cast a unanimous ballot for Cheryl Cox for President.

Myron Cottam nominated Mike Savage for Board Vice President. Ken Platt seconded the motion. Because only one person was nominated, the business administrator cast a unanimous ballot for Mike Savage for Vice President.

**3. Consent Agenda Items**

**A. Approve Financial Reports**

The December 2016 Financial Reports were reviewed.

**B. Approve School Board Meeting Minutes**

The December 2016 school board minutes were e-mailed for approval.

**C. Approve Hiring Recommendations**

Bryce Valley Elementary Secretary - Laura Pollock

Escalante Elementary Para - Roxann Lewis  
Panguitch Schools Substitute - Kylee Orton

**D. Letters of Resignation**

Carlton Johnson - Bryce Valley Bus Driver  
Heather Weiler - District Speech Pathologist  
Laura Pollock - Bryce Valley High School Library  
Brian Clark - Bryce Valley High School Food Service

**E. Letters of Recognition**

None at this time.

**F. Home School Affidavit**

No home school affidavits were submitted this month.

Ken Platt made a motion to accept the Consent Agenda pending background checks. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Frank Houston, Mike Savage, and Myron Cottam voted Aye. The motion passed 5-0.

**4. Public Comment**

None at this time.

**5. School Board Reports**

Mike Savage attended the USBA conference and UHSAA meeting. He was impressed with the presentation on the AVID program.

Myron Cottam attended the USBA conference. He enjoyed the Superintendent evaluation session.

Ken Platt had nothing to report.

Frank Houston attended the USBA conference. He enjoyed the sessions for new board members.

Cheryl Cox attended the USBA conference and Board of Directors meeting. She enjoyed the presentation on the AVID program. She also attended a Southwest ATC Meeting.

**6. Business Administrator Reports**

**A. Master Board Award**

At the January 2017 Utah School Boards Association meeting, the Garfield County School District received its Master Board Award for successfully completing a series of tasks and analyses.

**B. IRS Finding Tax Year 2013**

The IRS has denied an appeal from the district and the district will incur a \$4,069.30 penalty for failure to submit W2s for the 2013 tax year. The penalty has been paid, but the district will continue to appeal.

**C. Money Management Council Report**

Patty Murphy discussed the December 31, 2016 Money Management Council Report.

**D. School Finance 101: Revenues**

Patty Murphy presented a workshop on local, state and federal revenue sources.

**7. Superintendent's Report**

**A. New Elementary Schools Update**

Superintendent Davis gave an update on the plans for the new elementary schools.

**B. Utah Department of Health Report**

Since the early 1980s, the Utah Department of Health, Utah State Office of Education, and local school districts have collected data on student injuries in Utah Public Schools. Superintendent Davis presented the Student Injury Report.

**C. USHE High School Feedback Report on Garfield Students**

Superintendent Davis presented a report from the Utah System of Higher Education that shows the placement of last year's graduating students and their college destinations.

**8. Board Discussion Items**

**A. Public Meeting for Community Involvement**

Discussion Items:

1. New School Buildings Progress
2. Suicide Prevention
3. HB 286 Child Abuse
4. Drug Prevention

**B. Board Ethics Discussion**

Board and Public to discuss and watch the USBA Ethic presentation at a later

date.

**C. Naloxone in Schools Toolkit**

Opioid drug abuse is a concern that affects the entire community. The decision to implement a stock Naloxone program in schools should be a community decision. This toolkit offers numerous resources to assist school nurses and other school leaders to evaluate and respond to the opioid epidemic appropriately.

**D. UHSAA 150 Miles Trip Approval Form**

Several Utah School Districts use the UHSAA 150 trip approval form for all travel of 150 miles. The board discussed using the form for all trips that exceed the 150 mile barrier.

**9. Board Action Items**

**A. Sick Bank Policy**

The District recommends that the Board approve the Sick Bank Policy DHDA revised as of January 2017.

Mike Savage made a motion to approve the Sick Bank Policy as amended. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Frank Houston, Mike Savage, and Myron Cottam voted Aye. The motion passed 5-0.

**10. Board Business**

**A. Set Next Month's Meeting**

The next board meeting and Retreat will be held on February 21, 2017 in Panguitch at the District Office at 9:00 AM.

**B. Board Committee Assignments for 2017**

Board Committee assignments were discussed.

**C. Future Board Items**

Future board items were discussed.

**11. Public Comments**

No public comments at this time.

**12. Executive Session**

- A.** Discussion of the character, professional competence, or physical or mental health of an individual. Strategy session to discuss the purchase, exchange, or lease of real property. Strategy session to discuss collective bargaining.

Mike Savage made a motion to go into an Executive Session for Discussion of the character, professional competence, or physical or mental health of an individual. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Frank Houston, Myron Cottam, and Mike Savage voted Yes. The motion passed 5-0.

Frank Houston made a motion to come out of the Executive Session. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Frank Houston, Mike Savage and Myron Cottam voted Aye. The motion passed 5-0.

#### **11. Adjournment**

Frank Houston made a motion to adjourn the meeting. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Frank Houston, Myron Cottam, and Mike Savage voted Aye. The motion passed 5-0.

#### **NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.