

**SCHOOL BOARD MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION**

District Office  
145 East Center Street, Panguitch, Utah 84759  
June 15, 2017

Board members present: President Cheryl Cox, Vice-President Michael Savage, Ken Platt, Myron Cottam, and Frank Houston. Superintendent Tracy Davis and Business Administrator Patty Murphy were also present.

**BOARD MEETING**

**1. Open Meeting**

Cheryl Cox opened the meeting at 4:05PM.

**2. Welcome**

**A. Welcome**

Cheryl Cox extended a welcome to those present.

**B. Pledge of Allegiance**

Frank Houston led the pledge of allegiance.

**3. FY17 Revised and FY18 Budget Hearing**

Business Administrator, Patty Murphy, presented the FY17 Revised and the FY18 Proposed budgets. Three scenarios for tax options were also discussed.

Myron Cottam made a motion to adjourn the Budget Hearing. Frank Houston seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0. The Budget Hearing was adjourned at 5:30PM.

**4. Consent Agenda Items**

**A. Approve Financial Reports**

The May 2017 Financial Reports were reviewed.

**B. Approve School Board Meeting Minutes**

The May 2017 School Board Minutes were e-mailed for approval.

**C. Approve Hiring Recommendations**

Panguitch Elementary School Teacher--Alysha Edwards  
Beverly Taylor Sorenson Teacher--Kara Syrett  
Escalante High School Language Arts Teacher--Kaeli Madsen

**D. Letters of Resignation**

District Office -- Jason Eyre -- IT Director

**E. Letters of Recognition**

Panguitch High School – Huntsman Award -- Ryan Houston  
Bryce Valley High School – Girl's State Golf -- Coach Karl Roundy  
Panguitch High School -- Boy's State Track – Coach Troy Norris  
Panguitch High School -- Girl's State Track – Coach Troy Norris

**F. Home School Affidavits**

There were no Home School Affidavits.

Myron Cottam made a motion to approve the consent agenda excluding hiring recommendations. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**5. Public Comment**

**A. Public Comment**

No public comment.

**6. Reports**

**A. School Board Report**

Mike Savage attended a UHSAA meeting. The board was reduced to 15 members. Mike is no longer on the board. Cory Anderson from Wayne County represents all of 1A.

Ken Platt attended the legislative steak fry with Superintendent Davis and Business Administrator Patty Murphy. He enjoyed the interaction with legislators.

Frank Houston attended the 5-County AOG meeting.

Myron Cottam attended Escalante High School graduation. He discussed using senior citizens to help in schools.

Cheryl Cox attended the USBA Board of Directors' meeting. The USBA Leadership Academy in Park City is September 14-16.

**B. Ryan Houston Honored as Teacher of the Year**

Ryan Houston was recognized for receiving the Huntsman Award.

**C. U of U School Stakeholder Surveys**

Results of the school surveys are available to schools and principals. Cheryl Cox would like to improve acceptance of students and diversity in our district.

**D. Title I On-Site Monitoring**

Panguitch Elementary Title One On-Site visit was a success with 50 of 50 requirements being met and no Non-Compliance findings.

**7. Superintendent's Report**

**A. New School Discussion**

Superintendent Davis discussed the progress of the new school construction.

**B. Capital Improvement Projects**

The following capital improvement projects were discussed:  
Bryce Valley High Wrestling Area and Storage  
Panguitch High Exterior Appearance  
Escalante Elementary Playground Asphalt Repair  
Panguitch High Locker Room  
All High School Tracks

**8. Board Action Items**

**A. Summer Sports Camps**

Summer Sports camp requests were reviewed.

Ken Platt made a motion to deny the summer sports camp requests for lack of timeliness. There was not second. The motion failed. Ken Platt made a motion to approve the summer sports camp requests. Next year camp requests must be in before May. Frank Houston seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**B. USBA Hartford Insurance**

It is recommended that the Board approve a change from Direct Service to the USBA Hartford Insurance pool. The move will save the district about \$700 per month.

Myron Cottam made a motion to approve USBA (Mercer underwriter) as the administrator of the District's Hartford insurance plans. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**C. Flex Savings Account Administration Services**

Flex Savings Account Administration Services was discussed.

Ken Platt made a motion to accept Flex Savings Account Administration Services. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**D. FY2016-17 Revised Budget**

The FY2016-17 Revised Budget was discussed.

Ken Platt made a motion to accept the FY2016-17 Revised Budget. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**E. FY2017-18 Proposed Budget**

The FY2017-18 Proposed Budget was discussed.

Mike Savage made a motion to accept the FY2017-18 Proposed Budget. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**F. FY18 Tax Scenarios**

The FY18 Tax Scenarios were discussed.

Scenario I: Use of the Certified Tax Rate, or no increase.

Scenario II: The increase would generate approximately an additional \$200,000 in property tax county-wide. The additional tax on a home valued at \$150,000 would be approximately \$34 in calendar year 2017. An increase would require a Truth-in-Taxation meeting in August.

Scenario III: The increase would generate an additional \$400,000 in property tax county-wide. The additional tax on a home valued at \$150,000 would be approximately \$76 in calendar year 2017. An increase would require a Truth-in-Taxation meeting in August.

Frank Houston made a motion to accept Scenario II to increase taxes to approximately \$200,000 above the Certified Tax Rate. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl

Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye.  
The motion passed 5-0.

**9. Board Business**

**A. Set Next Month's Meeting**

July 17 retreat at Ruby's Inn.

**B. Future Board Items**

Future board items were discussed.

**C. Board Reading "Coming to Order," Chapter 5, Roles and Responsibilities**

The Board reviewed Chapter 5 of "Coming to Order."

Frank Houston was excused at 7:15PM.

**10. Public Comments**

**A. Public Comment**

No public Comment.

**11. Executive Session**

At 7:25PM, Ken Platt made a motion to go into executive session for the purposes of discussion of the character, professional competence, or physical or mental health of an individual, and a strategy session to discuss the purchase, exchange, or lease of real property. Myron Cottam seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage voted Aye. The motion passed 4-0.

Ken Platt made a motion to return from executive session. Mike Savage seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage voted Aye. The motion passed 4-0.

After return from Executive Session Mike Savage made a motion to accept the hiring recommendations pending background checks. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage voted Aye. The motion passed 4-0.

**12. Adjournment**

Ken Platt made a motion to adjourn. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, and Mike Savage voted Aye. The motion passed 4-0. It was 8:24PM.

**NOTICE OF SPECIAL ACCOMMODATION  
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.