

**GARFIELD COUNTY SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
Draft Minutes**

Ruby's Inn, 26 South Main Street, Bryce Canyon City, UT 84764  
July 17, 2017

Board members present: President Cheryl Cox, Vice-President Michael Savage, Ken Platt, Myron Cottam, and Frank Houston. Superintendent Tracy Davis and Business Administrator Patty Murphy were also present.

**BOARD MEETING**

**1. Open Meeting**

Cheryl Cox opened the meeting at 3:00 p.m.

**2. Welcome**

**A. Welcome**

Cheryl Cox extended a welcome to all who were present.

**B. Pledge of Allegiance**

Ken Platt led the pledge of allegiance.

**3. Retiree Recognition**

**A. 2017 Retiree Recognition**

Ruth Boshell was recognized for 24 years of teaching at Panguitch Elementary School.

**4. Consent Agenda Items**

**A. Approve Financial Reports**

The June 2017 Financial Reports were reviewed.

**B. Approve School Board Meeting Minutes**

The June 2017 School Board Minutes were e-mailed for approval.

**C. Approve Hiring Recommendations**

Bryce Valley Elementary School - Carson Johnson -  
Custodian/Bus Route Driver

Panguitch Middle School, District Office, Bryce Valley High School  
- Steve Hendershott - Custodian/Commodities

**D. Letters of Resignation**

Bryce Valley Elementary School - Alfred Foster - Bus  
Driver/Custodian

Bryce Valley Elementary School - Geni Senary - Para

**E. Letters of Recognition**

Escalante Elementary School teacher, Beth Christensen, was recognized as the URSA - SEDC Region Teacher of the Year.

**F. Home School Affidavits**

There were no Home School Affidavits.

Ken Platt made a motion to approve the consent agenda with the proposed changes to the minutes. Frank Houston seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**5. Public Comment**

**A. Public Comment**

No public comment.

**6. Reports**

**A. School Board Reports**

Mike Savage had nothing to report.

Ken Platt had nothing to report.

Frank Houston had nothing to report.

Myron Cottam attended the URSA conference.

Cheryl Cox attended the URSA conference which included other board meetings.

**B. Business Administrator Report**

Patty Murphy attended UASBO, Health Insurance Pool, and Worker's Compensation meetings. At UASBO, the number of redundant audits was discussed with USBE.

**C. Enrollment Report**

Current enrollment numbers were discussed in a previous meeting.

**7. Superintendent's Report**

**A. New School Discussion**

Superintendent Davis discussed the progress of the new school construction. At 3:10 p.m. Layne LeFevre joined the meeting for the new school discussion and review of plat maps.

**B. Escalante Combined Restroom/Concession Stand Project**

Escalante city would like to improve the softball field and pay for water and maintenance.

**C. Boulder Elementary School Custodial Services**

Boulder Elementary School custodial work will be contracted to a service provider.

**8. Board Action Items**

**A. Approve Athletic Schedules and Camps and Clinics**

Panguitch High School Volleyball, Panguitch High School Cross Country, and Panguitch High School Volleyball Clinic schedules were reviewed.

Myron Cottam made a motion to approve the Athletic Schedules and Camps and Clinics. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**B. Extra-Curricular Stipend Maximum/Minimum Payment Schedule**

Extracurricular stipend payment schedules were discussed. The superintendent will compile a comparative report.

Frank Houston made a motion to table the discussion of coaches' stipends. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**C. Escalante City Lease for Concessions/Restrooms**

Escalante City would like to improve the softball field and pay for water and maintenance.

Myron Cottam made a motion that the district should move forward in working with the city to improve the softball field. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**D. Payroll Pay Dates and Tax Upload Transition**

Moving the pay dates to the last day of the month was presented by the Superintendent, and discussed.

Frank Houston made a motion to move pay dates to the last working day of the month, including December. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox,

Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**9. Board Business**

**A. Set Next Month's Meeting**

The August Board Regular Meeting will be held in Escalante on the 17th at 4:00 p.m. Included will be the Truth-in-Taxation meeting at 6:00 p.m.

The Work Meeting will be held on Tuesday, August 15, at 4:00 p.m.

**B. Future Board Items**

Future board items were discussed.

**C. 2017-2018 School Schedule**

The 2017-2018 School Schedule was reviewed.

**D. Softball - Short Season Stipend**

Short Season/Long Season designation for Baseball and Softball was discussed previously in the meeting.

**10. A. Public Comment**

No public Comment.

**11. Executive Session**

An Executive Session is necessary for discussion of the character, professional competence, physical or mental health of an individual; a strategy session to discuss the purchase, exchange, or lease of real property; and/or a strategy session to discuss collective bargaining.

Myron Cottam made a motion to move to executive session to discuss character and real property strategies. Frank Houston seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Frank Houston and Mike Savage voted Aye. The motion passed 5-0.

Principal Layne LeFevre was excused.

Frank Houston made a motion to return from executive session. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Frank Houston, and Mike Savage voted Aye. The motion passed 5-0.

**12. Adjournment**

Ken Platt made a motion to adjourn. Myron Cottam seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Frank Houston, and Mike Savage voted Aye. The motion passed 5-0. The meeting adjourned at 6:10 p.m.

**NOTICE OF SPECIAL ACCOMMODATION  
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.