

**Garfield County School District  
Regular Meeting of the Board of Education  
Minutes**

**September 21, 2017**

Antimony Elementary School, 140 S Highway 22, Antimony, UT 84712

Board members present: President Cheryl Cox, Vice President Michael Savage, Ken Platt, Myron Cottam, and Frank Houston. Superintendent Tracy Davis and Business Administrator Patty Murphy were also present.

Also in attendance: Julie and Shannon Allen, Elizabeth Julian, and Ryan Houston.

**BOARD MEETING**

**1. Open Meeting**

Cheryl Cox opened the meeting at 4:23 p.m.

**2. Welcome**

**A. Welcome**

Cheryl Cox extended a welcome to all who were present.

**B. Pledge of Allegiance**

Patty Murphy led the pledge of allegiance.

**C. Report(s) from Hosting School(s)**

Julie Allen reported that Antimony Elementary has 22 students this year, minimal discipline problems, and great staff. Back-to-School day included a walk to Julie's house and back followed by free breakfast. Clint Stevens from SEDC hosted an activity which included students solving clues to unlock locks to get into a box.

**3. Public Comment**

**A. Public Comment**

There were no public comments.

**4. Consent Agenda Items**

**A. Approve Financial Reports**

The August 2017 Financial Reports were reviewed.

**B. Approve School Board Meeting Minutes**

The August 2017 School Board Minutes were e-mailed for approval.

**C. Approve Hiring Recommendations**

EES SPED Paraprofessional - Sammi Barnson  
EES Classroom Paraprofessional - Erin Wahlen  
PES SPED Paraprofessional - Verlaine Spencer  
PES SPED Paraprofessional - Michelle Zubia  
BVES Pre-K Paraprofessional - Eschelle Pollock  
PHS/PMS/PES Substitute - Autumn Excell  
EHS Cross Country Coach - Adam Griffin  
EHS Boys Basketball Coach - Ryan Fisher  
Substitute Bus Driver - Merrill Evans  
BVHS Asst. VB Coach - Melanie Muir  
PHS Asst. Track Coach - Meagan Wold  
BVHS/BVES Substitute Teacher - Stephanie Brinkerhoff  
BVHS Substitute Teacher - Bowdie Pollock  
PHS/PMS Substitute Teacher - Darri Frandsen  
AES Para - Sarah Oyler  
PMS/PES Food Service Sub - Shelley Burrows

**D. Letters of Resignation**

PES Para - Kelly Lee  
PES Para - Taylor Bennett  
DO Business Administrator - Patty Murphy

**E. Letters of Recognition**

There were no letters of recognition.

**F. Home School Affidavit**

There were no home school affidavits.

Myron Cottam made a motion to approve the consent agenda pending successful background checks for new employees. Frank Houston seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

**5. Reports**

**A. School Board Reports**

Frank Houston found the USBA Leadership Academy in Park City useful.

Myron Cottam found the USBA Leadership Academy in Park City useful as well. He also attended a Southwest Tech meeting in

Cedar City. They need a Garfield business owner to attend. He believes that rural schools' Southwest Tech board members attendance could have a positive effect.

Mike Savage attended the USBA Leadership Academy.

Ken Platt attended the USBA Leadership Academy. He felt it was time well spent.

Cheryl Cox attended the Leadership academy and found it to be beneficial. She also attended the Rural Schools Board of Directors' meeting and will attend the Community Council training in October.

**B. Business Administrator Report**

Patty Murphy reported that Garfield School District will be hosting a UASBO Rural meeting on October 5-6. The second day includes a trip to Hole-in-the-Rock. The agenda includes a NESS discussion.

**C. Enrollment Report**

Superintendent Davis presented the Enrollment report. At present, there are 976 students including PreK. PreK includes 73 children ages 3 and 4. There are 903 students in K-12.

**6. Superintendent's Report**

**A. Escalante High School Accreditation**

Escalante High School has been awarded accreditation by NCA CASI, NWAC, and SACS CASI.

**B. Professional Day Update**

Superintendent Davis gave a Professional Day update.

**C. Utah Trustlands Training at BVHS, Amounts for FY18**

Community Council Trainings for all school councils and the board will be held at Bryce Valley High School on Tuesday, October 3 at 6:00PM.

The superintendent showed the distribution of FY18 funds. And discussed the training. Ken Platt will participate on the panel.

**D. Student Data Privacy Information**

Each LEA must designate an individual to act as a student data manager. State statute suggests that LEAs designate the records officer as the student data manager. However, a student data manager can be anyone within an LEA including Superintendents, Charter School Directors, IT Directors, Assessment Directors, etc.

## **7. Board Action Items**

### **A. Finalize and Approve Bid for New CM/GC**

The Committee recommended that the District move forward with Hughes General Contractors, Inc. as the apparent low bidder.

Ken Platt made a motion to accept the bid from Hughes and Associates Construction, Inc. to act as the new Construction Manager and General Contractor. Frank Houston seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

### **B. 200+ Miles Travel Approval**

The Superintendent recommended that the trips be approved as listed.

Frank Houston made a motion to approve the 200+ Mile travel requests. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

### **C. SY 17-18 Winter Sports Schedules**

Winter Sports Schedules were discussed.

Mike Savage made a motion to approve the Winter Sports Schedules. Frank Houston seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

### **D. Finalize Stipends Payment Schedules**

The Superintendent Recommended approval of the Stipend amounts and documents as presented.

Frank Houston made a motion to approve the forms and stipend amounts not to exceed \$2,200 for Head Coach and \$1,300 for Assistant Coach per season, per sport, with a maximum of \$3,500 for both positions per sport. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

- E. Data Breach Response Plan - 1st Reading**
- F. Data Management Plan - 1st Reading**
- G. Technology Security Policy - 1st Reading**

Myron Cottam made a motion to accept the first reading of the Data Breach Response Plan, Data Management Plan, and Technology Security Policy. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Mike Savage, and Frank Houston voted Aye. The motion passed 5-0.

## **8. Board Business**

### **A. Set Next Month's Meeting**

The next work meeting will be October 24 at the District Office at 4:00PM, and the regular board meeting will be October 26 in Tropic at 4:00PM.

### **B. BoardDocs Training Available**

The Board is invited to attend one of a number of free BoardDocs training sessions.

### **C. Future Board Items**

Future board items were discussed.

## **9. Public Comment**

### **A. Public Comment**

There was no public comment.

## **10. Executive Session**

An Executive Session may be necessary for discussion of the character, professional competence, physical or mental health of an individual; a strategy session to discuss the purchase, exchange, or lease of real property; and/or a strategy session to discuss collective bargaining.

Ken Platt made a motion to move to Executive Session at 6:45PM to discuss the character, professional competence, physical or mental health of an individual. Mike Savage seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Frank Houston and Mike Savage voted Aye. The motion passed 5-0.

Ken Platt made a motion to return from Executive Session. Frank Houston seconded the motion. A roll call vote was called for. Ken Platt, Cheryl Cox,

Myron Cottam, Frank Houston, and Mike Savage voted Aye. The motion passed 5-0.

**11. Adjournment**

Mike Savage made a motion to adjourn. Ken Platt seconded the motion. A vote was called for. Ken Platt, Cheryl Cox, Myron Cottam, Frank Houston, and Mike Savage voted Aye. The motion passed 5-0. The meeting was adjourned at 7:50 p.m.

**NOTICE OF SPECIAL ACCOMMODATION  
DURING PUBLIC MEETINGS**

In compliance with the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and service) during this meeting should notify LyNese Miller at 676-8821 at least three days prior to the meeting.